

360-21-22

Resolution Number

RESOLUTION FOR DISPOSING OF EQUIPMENT

WHEREAS, in compliance with 19 O.S. §§ 339 and 421, the Board of County Commissioners of Texas County, Oklahoma, are required and have power to make all orders respecting the property of the county, and to do and perform such other duties and acts as may be required by law, and

WHEREAS, the Board of County commissioners of Texas County, Oklahoma, has under its management and control an item of equipment described as follows:

140-699.012  
2016  
DM 400C POSTAGE MACHINE  
PITNEY BOWES

Serial Number 00883949 Date Acquired 06/30/2016

Name and address of whom acquired: PITNEY BOWES

Acquisition cost or contract price (if under lease-purchase agreement): \$ 0.00

Name and address of the person or firm to whom property was transferred:

[Empty box for transferee name and address]

Price received: \$ 0.00

AND, upon proper and careful consideration, find that the above equipment is obsolete and not economical to continue to use for county purposes.

THEREFORE, after due consideration and deeming it to be for the best interest of County, the Board of County Commissioners hereby orders the above described property

- Junked
 Sold
 Traded

Other (please explain): TRADED FOR NEW

And that the title to the same be transferred by the Chairman of the Board of County commissioners upon receipt of the above amount by the County Treasurer.

Passed and approved in open meeting this 16th day of May, 2022

ATTEST: Wendy Johnson, County Clerk, Texas County, Oklahoma

By: Deputy



Chairman [Signature]
Member [Signature]
Member [Signature]

Note: 19 O.S. § 421, requires that the above resolution or record be made within 30 days of the disposition of property and entered on the inventory record.

**FIXED ASSET RECORD - PROPERTY AND EQUIPMENT**  
**(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County: Texas  
Department: DISTRICT  
Inventory Officer: [Blank]  
Identification Number: 140-699.013  
Account: CF / 1400

**Record of Acquisition**

Item: SENDPRO POSTAGE MACHINE  
Trade Name: PITNEY BOWES  
Description: USA SENDPRO C500 BASE  
4IN WHITE LABEL PRINTER - MODEL # 1E40, SER# 0063721  
Serial Number: C SERIES INTEGRATED SCALE - MODEL # MP81, SER # 0239720  
Model Number: 91100 UNCONNECTED - WHITE POSTAGE MACHINE

Vendor (or donor): PITNEY BOWES  
Date Acquired: 08/10/2021  
Cost: [Blank]  
Purchase Order Number: [Blank]  
Warrant Number: [Blank]  
Location of Asset: 3RD FLOOR COURT CLERK OFFICE  
Federal Grant Funds used: [Blank]

Estimated Fair Market Value (if donated): [Blank]

Federal Grant Number: [Blank]

**Lease-Purchase Assets or Leased (rented) Assets**

Vendor: PITNEY BOWES  
Payment Contract with: PITNEY BOWES  
Date of contract: [Blank]  
Purchase Price: [Blank]  
Date of Final Payment: [Blank]

Lease- Purchase (title will transfer to the County upon final payment).  
 Leased/Rented  
*(For tracking purposes only - full warranty leases and rented equipment are not to be included in total value of County owned fixed assets).*

**Asset Disposition**

Date Declared Surplus: [Blank]  
Disposition (check one):  Sold  Traded  Junked  
Date Sold or Traded: [Blank]  
Receipt Number: [Blank]  
Sold or Traded to: [Blank] Amount: [Blank]  
Method of disposal (if declared junk): [Blank]

Instructions: Fill in the applicable fields for fixed asset acquisitions and disposals

COPY

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