

18-25-26

Resolution Number

DECLARATION OF SURPLUS

WHEREAS, in compliance with 19 O.S. §§ 339, & 421 thru 421.2, the Board of County Commissioners of
TEXAS County, Oklahoma, are required and have power to make all orders
 respecting the property of the county, and to do and perform such other duties and acts as may be
 required by law, and

WHEREAS, the Board of County commissioners of **TEXAS** County,
 Oklahoma, has under its management and control the following described assets of the
COURT CLERK office or department:

Description	Inventory ID # Original Cost	Serial number Date Acquired
WOODEN BENCH IN LOBBY OF 3RD FLOOR	190-102.096	N/A
	\$ 400.00	03/01/1960
BALLISTIC BLANKET - COURTROOM #1	200-661-000	N/A
GAVE TO TCSO	\$ 1,277.50	03/01/2008
BALLISTIC BLANKET - COURTROOM #2		N/A
GAVE TO TCSO	\$ 615.00	03/01/2008
KONICA MINOLTA COPIER	140-699.010	AA6T011011441
TRADED FOR NEW COPIER	\$ 17,928.05	07/15/2020

Signature of officer requesting declaration of surplus: _____

M. Benoit, Court Clerk

AND, upon proper and careful consideration, find that the above equipment is obsolete and not economical to continue to use for county purposes.

The Board further directs that in accordance with 62 O.S. § 335, proceeds collected from the disposal of said property be deposited into the _____ Fund, which is the fund from which said property was purchased.

Passed and approved in open meeting this 25th day of AUGUST, 2025

ATTEST:

Wendy Johnson

TEXAS

County, Oklahoma

By: _____

[Signature]
 County Clerk
 Deputy

Chairman _____

Member _____

Member _____



[Signature]

[Signature]

FIXED ASSET RECORD - PROPERTY AND EQUIPMENT
(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)

County Texas Identification Number 190-102.096
Department DISTRICT Account COURT / 1900
Inventory Officer

Record of Acquisition

Item WOODEN BENCH(LOBBY) Estimated Useful Life
Trade Name Year 1960
Description WOODEN BENCH/PEW IN LOBBY ON 3RD FLOOR 8' LONG

Serial Number
Model Number

Vendor (or donor) Vendor Address
Date Acquired 03/01/1960
Cost 400.00 Estimated Fair Market Value (if donated)
Purchase Order Number Remarks
Warrant Number
Location of Asset 3RD FLOOR OF COURTHOUSE LOBBY
Federal Grant Funds used Federal Grant Number

Lease-Purchase Assets or Leased (rented) Assets

Vendor Contract Number
Payment Contract with
Date of contract ☐ Lease- Purchase (title will transfer to the County upon final payment).
Purchase Price ☐ Leased/Rented
Date of Final Payment (For tracking purposes only - full warranty/leases and rented equipment are not to be included in total value of County owned fixed assets).

Asset Disposition

Date Declared Surplus Surplus Resolution #
Disposition (check one) ☐ Sold ☐ Traded ☒ Junked ☐ Other:
Date Sold or Traded 07/15/2025 Date of Disposition Disposition Resolution Number
Receipt Number Amount
Sold or Traded to: Vendor Address
Method of disposal JUNKED-REMOVED FROM COURTHOUSE Bid Number
(if declared junk)

FIXED ASSET RECORD - PROPERTY AND EQUIPMENT
(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)

OSAI Form # 9005 (2019)
19 O.S. § 178.1 et seq., 421.1, 421.2 and 1502

County Texas
Department DISTRICT
Inventory Officer
Identification Number 200-661.000
Account COURT / 1900

Record of Acquisition

Item BALLISTIC BLANKET (#1)
Trade Name
Description
Estimated Useful Life
Year 2008

Serial Number
Model Number

Vendor (or donor)
Date Acquired 03/01/2008
Cost 1,277.50
Purchase Order Number
Warrant Number
Location of Asset COURT ROOM #1
Federal Grant Funds used
Vendor Address
Estimated Fair Market Value (if donated)
Remarks
Federal Grant Number

Lease-Purchase Assets or Leased (rented) Assets

Vendor
Payment Contract with
Date of contract
Purchase Price
Date of Final Payment
Contract Number
☐ Lease- Purchase (title will transfer to the County upon final payment).
☐ Leased/Rented
(For tracking purposes only - full warranty/leases and rented equipment are not to be include in total value of County owned fixed assets).

Asset Disposition

Date Declared Surplus
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☒ Other:
Date Sold or Traded
Receipt Number
Sold or Traded to:
Surplus Resolution #
Date of Disposition
Disposition Resolution Number
Amount
Vendor Address
Method of disposal GAVE BACK TO SHERIFF'S OFFICE
(if declared junk)
Bid Number

FIXED ASSET RECORD - PROPERTY AND EQUIPMENT **(Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)**

County Texas Identification Number 200-661.001
 Department DISTRICT Account COURT / 1900
 Inventory Officer _____

Record of Acquisition

Item BALLISTIC BLANKET (#2) Estimated Useful Life _____
 Trade Name _____ Year 2008
 Description RETURNED TO TCSO

Serial Number _____
 Model Number _____

Vendor (or donor) _____ Vendor Address _____
 Date Acquired _____ Estimated Fair Market Value (if donated) _____
 Cost 615.00 Remarks _____
 Purchase Order Number _____
 Warrant Number _____
 Location of Asset COURT ROOM #2
 Federal Grant Funds used _____ Federal Grant Number _____

Lease-Purchase Assets or Leased (rented) Assets

Vendor _____ Contract Number _____
 Payment Contract with _____
 Date of contract ☐ Lease- Purchase (title will transfer to the County upon final payment).
 Purchase Price ☐ Leased/Rented *(For tracking purposes only - full warranty leases and rented equipment are not to be include in total value of County owned fixed assets).*
 Date of Final Payment _____

Asset Disposition			
Date Declared Surplus Disposition (check one)	☐ Sold	Surplus Resolution # ☐ Traded ☐ Junked ☒ Other:	
Date Sold or Traded Receipt Number		Date of Disposition	Disposition Resolution Number Amount
Sold or Traded to:		Vendor Address	
Method of disposal (if declared junk)	GAVE BACK TO SHERIFF'S OFFICE.		Bid Number

FIXED ASSET RECORD - PROPERTY AND EQUIPMENT (Vehicles, Furniture, Equipment, Machinery, Radios, Electronics, Etc.)

County Texas
Department DISTRICT
Inventory Officer

Identification Number 140-699.010
Account CF / 1400

Record of Acquisition

Item KONICA MINOLTA COPIER
Trade Name BIZHUB 558E
Description COPIER/PRINTER/SCANNER, DUAL SCAN DOCUMENT FEEDER, LARGE CAPACITY CASSETTE, STAPLER FINISHER, 2/3 HOLE PUNCH
Estimated Useful Life
Year 2020

Serial Number AA6T011011441
Model Number 558E

Vendor (or donor) SPC LEASING
Vendor Address PO BOX 333 GUYMON, OK 73942

Date Acquired 07/15/2020
Cost 17,928.05
Purchase Order Number
Warrant Number
Estimated Fair Market Value (if donated)
Remarks

Location of Asset TX CO COURT CLERK VAULT
Federal Grant Funds used
Federal Grant Number

Lease-Purchase Assets or Leased (rented) Assets

Vendor SPC LEASING
Payment Contract with SPC LEASING
Date of contract 07/15/2020
Purchase Price 17,928.05
Date of Final Payment
Monthly Rental \$441.03
Contract Number
☐ Lease- Purchase (title will transfer to the County upon final payment).
☒ Leased/Rented (For tracking purposes only - full warranty leases and rented equipment are not to be included in total value of County owned fixed assets).

Asset Disposition

Date Declared Surplus
Disposition (check one) ☐ Sold ☐ Traded ☐ Junked ☒ Other: TRADED FOR NEW
Date Sold or Traded 07/15/2025
Receipt Number
Sold or Traded to:
Surplus Resolution #
Date of Disposition
Disposition Resolution Number
Amount
Vendor Address
Bid Number
Method of disposal
(if declared junk)