

February 13, 2023

The regular meeting of the Board of Texas County Commissioners was called to order by Ted Keeling, Chairman. Dolan Sledge, Levi Bickford, members and Wendy Johnson, County Clerk were present. Tonde Christian, Emergency Manager, Grant Wadley, Guymon Fire Chief and Aimee Midkiff, Treasurer were also present.

The agenda was filed on February 10, 2023, at 10:00 a.m. in compliance with the Open Meeting Act.

Keeling verified we were in compliance with the Open Meeting Act with all board members present.

Motion by Sledge, second by Bickford to approve the following claims and purchase orders for payment.

GENERAL: 233326, 1293, **\$113.22**, Amazon Capital Services Inc, supplies; 233353, 1294, **\$75.00**, City of Guymon, charity; 233354, 1295, **\$75.00**, City of Guymon, charity; 231297, 1296, **\$346.51**, L & J Auto Parts Inc, supplies; 231957, 1297, **\$100.87**, L & J Auto Parts Inc, supplies; 231966, 1298, **\$36.00**, Master Cleaners & Laundry/Holland Oreck, uniforms cleaning; 233356, 1299, **\$2082.00**, Mathis Oil Co Inc, fuel; 232039, 1300, **\$85.66**, Mathis Oil Co Inc, fuel; 232863, 1301, **\$225.37**, Mathis Oil Co Inc, Fuel & Mati; 232166, 1302, **\$210.00**, Mathis Oil Co Inc, supplies; 232032, 1303, **\$9.10**, Oklahoma Turnpike Authority, turnpike pass fee; 233332, 1304, **\$70.00**, Panhandle Printing LLC, retirement; 232271, 1305, **\$433.96**, PTCI, utility; 233080, 1306, **\$250.00**, Randall & Reilly Holding Co LLC, subscription; 233204, 1307, **\$99.53**, Southern Office Supply Inc, office supplies; 230416, 1308, **\$189.60**, SPC Office Products, office supplies; 233351, 1309, **\$899.60**, State of Oklahoma, professional services; 233289, 1310, **\$513.62**, Tri County Electric Coop Inc, utility; 233288, 1311, **\$4.49**, Wirtz Lumber & Supply Inc, door key.

DISTRICT #1: 233347, 1352, **\$95.00**, Assoc of County Commissioners of Okla, ACCO; 233036, 1353, **\$19,460.50**, Fronk Oil Company Inc, diesel; 233061, 1354, **\$23.90**, Guymon Daily Herald, ad for bid; 232093, 1355, **\$19972.94**, Teddy P Keeling, travel; 232994, 1356, **\$480.00**, OSU Ag Conference, spring training; 232783, 1357, **\$93.00**, Seward County Waste Hauling MGT, roll off; 233281, 1358, **\$328.08**, Sims Electric of Okla Inc, led bulb; 232333, 1359, **\$23.56**, Southern Office Supply Inc, supplies.

DISTRICT #2: 233268, 1360, **\$75.00**, Ronnie Bellar, phone stipend; 233036, 1371, **\$125.00**, CODA, registration; 233274, 1362, **\$1177.00**, Direct Discount Tire of Stillwater LLC, tires; 233060, 1363, **\$23.90**, Guymon Daily Herald, ad for bid; 232081, 1364, **\$1462.00**, KellPro Inc, computer; 232980, 1365, **\$2735.94**, Oklahoma Dept of Transportation, February pmt; 232979, 1366, **\$3998.43**, Oklahoma Dept of Transportation, February pmt, 233240, 1367, **\$350.00**, S & S Services LLC, port restrooms; 232800, 1368, **\$350.00**, S & S Services LLC, port restrooms; 233073, 1369, **\$389.10**, Dolan Sledge, travel.

DISTRICT #3: 233286, 1370, **\$2500.00**, Baber Supply Inc, tower rent; 233293, 1371, **\$2100.00**, Baber Supply Inc, tower rent; 233310, 1372, **\$40.00**, Bar H Pest Control, pest control; 233296, 1373, **\$75.00**, Rexford C Cline, phone stipend; 233059, 1374, **\$23.90**, Guymon Daily Herald, ad for bid; 232981, 1375, **\$1555.20**, Oklahoma Dept of Transportation; 233290, 1376, **\$65.00**, OSU/CTP, training; 232942, 1377, **\$1886.95**, Seward County Waste Hauling MGT, trash roll off; 230148, 1378, **\$77.89**, SPC Office Products, supply; 232855, 1379, **\$1536.17**, Yellowhouse Machinery Co, parts & supplies.

COUNTY CLERK LIEN FEE: 233380, 60, **\$53.89**, Ivonne Jimenez, meal reimbursement; 233381, 61, **\$496.90**, Wendy Lee Johnson, travel reimbursement; 233379, 62, **\$82.15**, Deidre Sommers, meal reimbursement.

HEALTH MILL LEVY: 233282, 158, **\$87.94**, Ark's Therapeutic, grabber brick; 233305, 159, **\$92.20**, Capital One, bounty paper towels; 233306, 160, **\$92.43**, Capital One, supplies; 233317, 161, **\$32,468.80**, Okla State Dept of Health, salaries; 233365, 162, **\$90.39**, Perla Rincon Ibanez, travel; 233266, 163, **\$19.80**, SPC Office Products, wrist pillow support; 233319, 164, **\$182.04**, Standley System LLC, contract copy fees;

SHERIFF SERVICE FEE: 233301, 167, **\$88.28**, City of Guymon, utilities; 232158, 168, **\$25.50**, Goodwell Car Wash, car wash; 233314, 169, **\$674.82**, Guymon Tire, supplies; 233292, 170, **\$2226.00**, Prodigy Solutions Inc, debit phone; 233316, 171, **\$3851.00**, Prodigy Solutions Inc, debit phone, 232897, 172, **\$383.43**, PTCI, telephone equipment lease.

40% SALES TAX: 233320, 10, **\$60000.00**, 911 Trust Authority, dispatch funding.

JAIL SALES TAX: 233357, 548, **\$588.00**, Airpro Heating & Cooling, spark igniter; 231961, 549, **\$70.00**, The Compliance Resource Group Inc, drug testing; 232504, 550, **\$145.85**, JJs Plumbing, services; 232770, 551, **\$325.00**, J and J Services, grease trap cleaning; 232756, 552, **\$325.00**, J and J services, grease trap cleaning; 230835, 553, **\$165.00**, Long & McKinnon Inc, notary stamp; 233313, 554, **\$886.24**, Mayfield Paper Company, supplies; 232828, 555, **\$511.53**, Parkview Pharmacy Inc, pharmacy medication; 233291, 556, **\$1299.63**, SPC Office Products, supplies; 232518, 557, **\$158.17**, SPC Office Products, digital copier lease; 233321, 558, **\$870.00**, State Line Electric Inc, 4 led lamps; 233065, 559, **\$1186.22**, Sysco Oklahoma, groceries; 232906, 560, **\$6442.18**, Turn Key Health Clinic LLC, medical admin services; 233360, 561, **\$41.36**, Vyve Broadband, video service.

Aye: Keeling, Bickford, Sledge. Nay: none.

Motion by Sledge, second by Bickford to approve blanket purchase orders for usage.

GENERAL: 233399, Master Cleaners & Laundry/Holland Oreck, \$200.00; 233400, Master Cleaners & Laundry/Holland Oreck, \$200.00; 233401, The Compliance Resource Group Inc, \$250.00; 233405, L & J Auto Parts Inc, \$400.00; 233406, L & J Auto Parts Inc, \$400.00; 233408, Mathis Oil Co Inc, \$400.00; 233209, Mathis Oil Co Inc, \$400.00; 233412, Water Barrel, \$100.00.

SHERIFF SERVICE FEE: 233402, Goodwell Car Wash, \$100.00.

60% JAIL SALES TAX: 233398, Capital One, \$600.00; 233403, Golden Light Equipment Co, \$450.00; 233407, Mastercard, \$1000.00; 233410, Wirtz Lumber & Supply Inc, \$400.00; 233411, Wirtz Lumber & Supply Inc, \$400.00.

Aye: Keeling, Bickford, Sledge. Nay: none

Motion by Sledge, second by Bickford to approve the minutes of the previous meeting as written. Aye: Bickford, Sledge, Keeling. Nay: none.

Christian gave a report that she is going to the flood plain training in March and they will have a wide area search training in September also she is going to the new emergency management training this month. We have a possibility of snow this week and it will be windy.

There were no Transfers of Appropriation to be approved.

Motion by Sledge, second by Bickford to approve the officer's report and cash book summary for the month of January subject to audit: Health Department - \$1,541.42. Aye: Bickford, Sledge, Keeling, Nay: none.

Motion by Sledge, second by Bickford to approve the claim to the state for reimbursement of salary for the Election in the amount of \$2,958.19. Aye: Bickford, Sledge, Keeling. Nay: none.

Motion by Sledge, second by Bickford to approve the Sheriff's Report for Board of County Prisoners for the month of December consisting of 1,443- man day. Aye: Bickford, Sledge, Keeling. Nay: none.

Motion by Sledge, second by Bickford to approve **Resolution #113-22-23**.

RESOLUTION
#113-22-23

Texas County has determined there exists a need for an Employee Personnel Policy Handbook which is uniformly applied to all employees of Texas County, and

WHEREAS, the elected official of Texas County have determined that an Employee Personnel Policy Handbook will significantly improve communications between the County and its employees, and

WHEREAS, the elected officials of Texas County have determined that a written Employee Personnel Policy Handbook promotes fairness in employment and assists in the prevention of discrimination in employment of any nature.

WHEREAS, the County Commissioners have previously adopted and implemented a written Employee Policy Handbook; having now received updates and modifications to the same

with elected officials of Texas County; having received the approval of a majority of the elected officials of Texas County of proposed updates and modifications; and being wholly satisfied that such updates and revisions are in furtherance of the objectives of said Handbook and in the best interest of Texas County and its employees;

NOW, THEREFORE, BE IT RESOLVED that pursuant to Okla. Stat. Ann. Tit. 19, Section 339, Texas County, by a unanimous vote of the County Commissioners, hereby adopts the 2017 revised "Employee Personnel Policy Handbook of Texas County."

Dated this 13th day of February, 2023.

Board of County Commissioners of Texas County:

ss/Ted Keeling

ss/Dolan Sledge SEAL

ss/Levi Bickford

ATTEST: ss/Wendy Johnson
County Clerk

Aye: Bickford, Sledge, Keeling. Nay: none.

Wadley reported that we need to keep the Burn Ban in place due to high winds and low moisture. He is working on getting the map done for EMS Plan. He met with the Mayor of Texhoma and is going to get an action plan together for him. They are going to have a first responders class in Texhoma in May and may need some funding form the county but was not sure yet.

Motion by Sledge, second by Bickford to approve **Resolution #114-22-23** as to the advice of Grant Wadley, Guymon Fire Chief.

RENEWAL OF TEXAS COUNTY BURN BAN

Whereas; The Texas County Board of Commissioners pursuant to the authority granted to the Board by Section 16-26.B of Title 2 of the Oklahoma Statutes, do hereby proclaim that extreme fire danger exists in Texas County. This situation (as defined in Section 16-26.B1.a-d, Title 2, O.S.) has been verified by a documented concurrence of the majority of the County's municipal and rural fire chiefs, or their designees.

Whereas; By virtue, if this resolution, it is unlawful for any person to set fire to any forest, grass, range, crop, or other wildlands, or to build a campfire or bonfire, or to burn trash or other material that may cause a forest, grass, range, crop, or other wildland fire. All outdoor burning in progress at the time of the passage of this resolution are ordered to be fully extinguished immediately by

the property owner or his/her designate. Controlled burns or other activities stated herein which have occurred prior to the passage of this resolution and are ongoing at the time of this resolution shall not be a defense for violation of this resolution.

Whereas; Any law enforcement officer of the State of Oklahoma may carry out the enforcement of this resolution. Any person convicted of violating this resolution shall be guilty of a misdemeanor and shall be subject to a fine of not more than Five Hundred Dollars (\$500.00), to imprisonment of not more than one (1) year, or to both such fine and imprisonment.

Whereas; Certain exceptions may be attached to this resolution by Texas County.

EXCEPTIONS: Exceptions may be authorized as checked below:

NO EXCEPTIONS ARE GRANTED TO THIS BURN BAN

FOR EQUIPMENT RELATED TO ROAD CONSTRUCTION PROJECTS

Equipment which uses propane or other controlled type burners is generally regarded as safe, however it will be required to have a water pumper on standby any time this equipment is used near a grassy right-of-way. Such requirement is the responsibility of the company or organization conducting the construction, and is not the responsibility of the fire department within the jurisdiction in which the construction activities are taking place.

WELDING/CUTTING TORCH/GRINDING ACTIVITIES

When, conducted over a non-combustible surface of at least 10 feet by 10 feet and
When welding blankets or screens are used to cover flammable vegetation, and;

- 1) Wind speeds are less than 20 m.p.h., and;
- 2) A fire watch, other than the welder, is posted at the welding/cutting torch site with pressurized water or a fire extinguisher.

CAMPERS AND OUTDOOR COOKING

Outdoor campfires or bonfires are prohibited. LPG and charcoal-fired cooking outside in a grilling receptacle are permitted, provided that the activity is conducted over a non-flammable surface and at least five feet from flammable vegetation.

NOW THEREFORE BE IT RESOLVED: That the Texas County Board of Commissioners made this COUNTY WIDE BURN BAN EFFECTIVE IMMEDIATELY for a period not to exceed fourteen (14) days from the date of passage by the Board of County Commissioners. If extreme fire danger conditions persist, subsequent resolutions may be passed. This Burn Ban may be removed at any time during the fourteen-day period by the same method by which it was approved and may be overridden at any time by a lawfully declared Burn Ban by the Governor of the State of Oklahoma.

Adopted this 13th day of February 2023 by the Board of County Commissioners of Texas County, replacing Resolution #112-22-23, for a period not to exceed 14 days from this date.

s/Ted Keeling
Chairman

SEAL

s/Dolan Sledge
Vice-Chairman

Attest: s/Wendy Johnson
County Clerk

s/Levi Bickford
Member

Aye: Bickford, Sledge, Keeling. Nay: none.

Bill Ermann was not present.

Motion by Sledge, second by Bickford to award Bid # 8-22-23 for Fuel System Upgrade for Districts #2 to Innovative Fueling Solutions in the amount of \$57,704.28 with the approval of the District Attorney. Aye: Keeling, Bickford, Sledge. Nay: none.

Buddy Leach, District Attorney was absent.

There was no Charity Request to be approved.

There was no need for Executive Session.

Adjourned.

I, Wendy Johnson, the duly elected and qualified County Clerk in and for Texas County, Oklahoma, do certify the above is a true and complete statement of the proceedings of the Board of County Commissioners held in this office on February 13, 2023.

Wendy Johnson
Wendy Johnson, County Clerk

Ted Keeling
Ted Keeling, Chairman

Dolan Sledge
Dolan Sledge, Member

Levi Bickford
Levi Bickford, Member