

May 18, 2020

The regular meeting of the Board of Texas County Commissioners was called to order by Ted Keeling, Chairman. Richard Bryan and Jack Strain, members, and Wendy Johnson, County Clerk were present. Harold Tyson, Emergency Management Director, James Farley City of Hooker Board Member, Kenton Patzkowsky, Senator and Aimee Midkiff, Treasurer were also present.

The agenda was filed on May 15<sup>th</sup>, 2020, at 10:00 a.m. in compliance with the Open Meeting Act.

Keeling verified we were in compliance with the Open Meeting Act with all board members present.

Motion by Bryan, second by Strain to approve the following purchase orders for payment.

GENERAL: 204162, 1870, **\$1300.00**, Chief Fire & Safety Co Inc, supplies; 204654, 1871, **\$121.80**, CLC Enterprise LLC, supplies; 204653, 1872, **\$942.31**, The Garage LLC, parts; 204676, 1873, **\$51.18**, Britt Hicks, travel reimbursement; 204132, 1874, **\$72.67**, Lumber Mart, supplies; 203975, 1875, **\$108.50**, Master Cleaners & Laundry/Holland Oreck, uniform cleaning; 200087, 1876, **\$102.57**, Mathis Oil Co Inc, fuel & maintenance; 204624, 1877, **\$7890.00**, OSU Cooperative Extension Service, services; 204629, 1878, **\$9.08**, Scissortail Communications LLC, services; 204189, 1879, **\$41.50**, Simple Distributors LLC, supplies; 204563, 1880, **\$142.00**, Simple Distributors LLC, supplies; 204655, 1881, **\$189.20**, Texhoma Livestock Auction, services; 204664, 1882, **\$100.00**, Tri County Electric Coop Inc, charity; 204675, 1883, **\$75.00**, Harold Tyson, phone stipend; 204385, 1884, **\$3917.23**, Weis Fire & Safety Equipment Co Inc, equipment; 202256, 1885, **\$580.00**, Western Plains Youth & Family Serv Inc, juvenile housing.

DISTRICT #1: 204645, 2047, **\$246.40**, Austins Outdoor Equipment LLC, repairs; 202657, 2048, **\$75.00**, Darrell Edwards, phone stipend; 204621, 2049, **\$468.54**, Fronk Oil Company Inc, supplies; 204480, 2050, **\$3300.30**, J & R Sand Company Inc, hot lay; 204548, 2051, **\$5441.40**, J & R Sand Company Inc, hot lay; 204560, 2052, **\$11,174.40**, J & R Sand Company Inc, hot lay.

DISTRICT #2: 204634, 2053, **\$47.27**, A & I Parts Center, parts; 204641, 2054, **\$564.33**, Fronk Oil Company Inc, oil; 204648, 2055, **\$178.00**, Guymon Glass Co Inc, supplies; 204647, 2056, **\$114.00**, Guymon Glass Co Inc, supplies; 204615, 2057, **\$75.00**, Ronald Lively, phone stipend; 204332, 2058, **\$191.98**, T & T Automotive LLC, repairs; 204577, 2059, **\$6338.69**, Texhoma Wheat Growers Inc, diesel.

DISTRICT #3: 204638, 2060, **\$439.20**, Direct Discount Tire of Stillwater LLC, tires & fees; 204576, 2061, **\$75.00**, Dustin G Hale, phone stipend; 203756, 2062, **\$170.51**, Mayfield Paper Company, supplies; 204574, 2063, **\$293.68**, PTCI Inc, services; 204575, 2064, **\$7.56**, Scissortail Communications LLC, services; 204216, 2065, **\$1731.09**, Seward County Waste Hauling Mgt, services; 203388, 2066, **\$2886.40**, 4T Farms Inc, caliche; 204226, 2067, **\$1145.11**, Texhoma Supply LLC, supplies; 204227, 2068, **\$853.60**, Texhoma Wheat Growers Inc, parts & supplies; 204573, 2069, **\$881.48**, Tri County Electric Coop Inc, utilities; 204222, 2070, **\$870.20**, Unifirst Corporation, uniforms; 203374, 2071, **\$4617.53**, Warren Cat, parts & supplies; 203377, 2072, **\$83.60**, Yellowhouse Machinery Co, parts & supplies.

JUVENILE DETENTION: 204643, 402, **\$75.00**, Nicole Spry, phone stipend.

SHERIFF FEE CASH: 204670, 240, **\$2156.40**, US Fleet Tracking LLC, services.

60% SALES TAX: 204663, 710, **\$276.44**, Affiliated Foods, groceries; 204267, 711, **\$2324.40**, Guymon Heating and Air LLC, parts; 204637, 712, **\$432.11**, Mayfield Paper Company, supplies; 203940, 713, **\$500.00**, Protec Exhaust Cleaning Services, services; 204532, 714, **\$158.17**, SPC Office Products, lease payment; 204623, 715, **\$750.00**, Specialty Clinics of St Anne PLLC, medical contract; 204652, 716, **\$25.98**, Standard Supply, parts; 203069, 717, **\$486.72**, VIP Security & Surveillance, supplies; 204571, 718, **\$108.00**, Weber Refrigeration and Heating, parts & labor.

Aye: Bryan, Strain, Keeling. Nay: none.

Motion by Strain, second by Bryan to approve blanket purchase orders for usage.

GENERAL: 204703, Lumber Mart, \$300.00; 204704, Wirtz Lumber & Supply Inc, \$200.00; 204705, Larry L Moon, \$200.00; 204706, Standard Supply, \$200.00; 204707, Mathis Oil Co Inc, \$50.00.

DISTRICT #1: 204708, Ameripride Linen and Apparel Services, \$1500.00; 204709, Doris Davis Gravel Pit, \$1200.00; 204710, Fronk Oil Company Inc, \$800.00; 204711, Hooker Hardware & Auto LLC, \$1000.00; 204712, Hooker Hardware & Auto LLC, \$400.00; 204713, Kost Truck Supply Inc, \$800.00; 204714, Seward County Waste Hauling Mgt., \$800.00.

DISTRICT #3: 204715, NAPA, \$300.00; 204716, Prairiefire Coffee Roasters, \$300.00; 204717, Seward County Waste Hauling Mgt, \$2500.00.

HEALTH MILL LEVY: 204718, Walmart Community, \$200.00; 204719, Walmart Community, \$200.00.

Aye: Bryan, Strain, Keeling. Nay: none.

Motion by Bryan, second by Strain to approve the minutes of the previous meeting as written. Aye: Bryan, Strain, Keeling. Nay: none.

Matt Boley, Sheriff and Grant Wadley, Guymon Fire Chief joined the meeting.

Motion by Strain, second by Bryan to approve the monthly appropriations for the month of May. Aye: Bryan, Strain, Keeling. Nay: none

Motion by Bryan, second by Strain to approve the Transfers of Appropriation for Health Department: \$207.34 from 1216-3-5000-2005 maintenance and operations to 1216-3-5000-1110 personal services. Aye: Bryan, Strain, Keeling. Nay: none

Tyson said the COVID-19 numbers are still going up and asked to be removed from being in charge of the courthouse door monitoring. Commissioners said they would have to talk about it. Wadley said Seaboard numbers would increase the numbers for this week for sure but was not sure how much because not all Seaboard workers live in Texas County and he didn't know if they

would count for here or where they live. They tested about 1600 at Seaboard and about 127 from a drive through testing done on Saturday.

Mike Boring, District Attorney joined the meeting.

Motion by Bryan, second by Strain to table the Notice of Postponement of Resale of Real Estate for Delinquent Taxes for one week. Aye: Bryan, Strain, Keeling. Nay: none

Moved to TCDA to approve the audit Engagement Letter with Angel, Johnston & Blasingame. (see TCDA minutes for details).

Moved back to Commissioners Meeting.

Motion by Bryan, second by Strain to approve **Resolution #210-19-20**

### **COUNTY COMMISSIONERS BURN BAN RESOLUTION**

The Texas County Board of County Commissioners pursuant to the authority granted to the Board by Section 16-26.B of Title 2 of the Oklahoma Statutes, do hereby proclaim that extreme fire danger exists in Texas County. This situation (as defined in Section 16-26.B.1.a-d, Title 2, O.S.) has been verified by a documented concurrence of the majority of the County's municipal and rural fire chiefs, or their designees.

By virtue of this resolution, it is unlawful for any person to set fire to any forest, grass, range, crop or other wild lands, or to build a campfire or bonfire, or to burn trash or other material that may cause a forest, grass, range, crop, or other wild lands fire.

Exceptions and the appropriate precautionary measures to be taken are as follows.

#### **FOR EQUIPMENT RELATED TO ROAD CONSTRUCTION PROJECTS:**

**Equipment which uses propane or other controlled-type burners is generally regarded as safe, however it would be prudent to have a water pumper standby anytime this equipment is used near a grassy right-of-way.**

#### **WELDING/CUTTING TORCH/GRINDING ACTIVITIES:**

- 1. When conducted over non-combustible surface of at least 10 feet by 10 feet and when welding blankets or screens are used to cover flammable vegetation; and**
- 2. Wind speeds must be less than 20 mph; and**
- 3. A fire watch, other than the welder, is posted at the welding/cutting torch site with pressurized water or fire extinguisher.**

#### **CAMPFIRES AND OUTDOOR COOKING:**

**Outdoor campfires or bonfires are prohibited, LPG and natural gas grills and charcoal-fired cooking outside in a grilling receptacle are permitted provided that the activity is conducted over a non-flammable surface and at least five feet from flammable vegetation.**

Enforcement of this resolution may be carried out by any law enforcement officer of this State. Any person convicted of violating this resolution shall be guilty of a misdemeanor and shall be subject to a fine of not more than Five Hundred (\$500.00), to imprisonment for not more than one (1) year, or to both such fine and imprisonment.

This resolution shall be effective immediately for a period not to exceed 14 days from the date of passage by the Texas County Board of County Commissioners. If extreme fire danger conditions persist, subsequent resolutions may be passed. This Burn Ban may be removed at any time during the thirty-day period by the same method by which it was approved.

Resolved at a meeting by the Texas County Commissioners at Guymon Oklahoma on this 18 day of May, 2020.

s/Ted Keeling  
Chairman

s/Richard Bryan SEAL  
Vice Chairman

s/Jack Strain  
Member

Attest s/Wendy Johnson  
County Clerk

Aye: Bryan, Strain, Keeling. Nay: none

Boring said that last Monday afternoon he received a phone call from the Juvenile Detention Center Director, Nicole Spry who needed to talk to him immediately. She gave him an agenda to be held at 9:00 a.m. the next morning to discuss and update all the juvenile detention centers in the State. Here is some history on this to start with. OJA and Juvenile Detention Agency met to reduce the number of beds in other counties such as Bryan County, Creek County and Beckham County. That leaves us with about 229 beds to choose from in the State. Texas Counties average was 4.44 beds used out of the 6. I got the agenda and talked to Casey Murdock about it, then talked to OJA and the juvenile director. Couldn't get ahold of the Sheriffs in Beaver and Cimarron Counties. We have a major problem, they didn't send out the agenda to anyone, that is not very transparent. They discussed the issue for about 2 hours and most of the time was about Texas County Juvenile Detention and all the issues that would create. Some others had concerns also. It was voted 6-2 to close the Texas County Juvenile Detention Center. Murdock said the board is all from Tulsa and Oklahoma Counties and there is no one on this board that deals with the Juvenile Detention. Most of the kids that come out here could be charged as adults. We can't have kids sent home when they are violent. I suggest to prepare a packet to reconsider but don't know how it will work. Sheriffs will send a letter on how it will affect them. Get a year or at least 6 months to show what it would do. If they will not do either then get a transport system to hall the kids down state.

Farley, City of Hooker Councilman said they are all apposed to the closing of the Juvenile Detention Center. It will have a big economic impact on Hooker.

Senator Patzkowsky said they could just reduce the beds to 4.

Boring replied that the minimum beds are 6.

Keeling said they have done a lot of work on the building while they have been closed and it looks very nice and clean.

If all fails then the Texas County Juvenile Detention Center will close on June 30, 2020.

Motion by Bryan, second by Strain to approve **Resolution #211-19-20**

**Resolution Amending Resolutions  
165-19-20, 166-19-20 and 172-19-20  
Establishing Emergency Operations of County Courthouse and Offices**

**WHEREAS**, the World Health Organization designated the spread of the COVID-19 virus as a worldwide health “pandemic” on March 11, 2020; President Donald J. Trump declared the COVID-19 virus to be a national health emergency under the Stafford Act on March 13, 2020, by reason of the spread of said virus across the United States; the Governor of Oklahoma has concluded that the existence and rapid spread of the virus constitutes a direct threat to the safety, health, and welfare of the people in all counties in the State of Oklahoma and presented an immediate emergency disaster situation within the meaning of Section 683.3 of the Oklahoma Emergency Management Act of 2003; and the Governor of Oklahoma has issued Executive Orders, with amendments, which declared and deal with a state of emergency existing in all 77 counties of Oklahoma due to the impending public health threat to the people of the state posed by the COVID-19 virus;

**WHEREAS**, the Fourth and Fifth Amended Executive Orders included provisions commonly referred to as the “Safer at Home” policy and directive implementing further restrictive and protective provisions directly impacting all persons and businesses within counties where the presence of COVID-19 has been confirmed;

**WHEREAS**, Texas County has experienced a significant outbreak of confirmed cases of COVID-19 placing Texas County of the City of Guymon in the top five counties and cities in Oklahoma with confirmed COVID-19 cases;

**WHEREAS**, on March 18, 2020, the Board of County Commissioners of Texas County issued Resolution 165-19-20 declaring a state of public health emergency to exist in Texas County, and issued Resolution 166-19-20 establishing emergency operations for county offices and employees;

**WHEREAS**, on March 30, 2020, the Board of County Commissioners of Texas County issued Resolution 172-19-20 amending in part Resolution 166-19-20 and establishing rules and guidelines regarding operations of offices in the Texas County Courthouse, including but not limited to public access thereto; and

**WHEREAS**, Governor of Oklahoma has issued additional amendments to his Executive Orders authorizing the easing and elimination of certain restrictions imposed by his Executive Orders related to COVID-19;

**NOW THEREFORE, IT IS HEREBY RESOLVED** by the Board of County Commissioners of Texas County that effective May 18, 2020, county Resolutions 166-19-20 and 172-19-20 are hereby repealed and terminated with the provisions of this Resolution to be effective immediately with respect to the operations of the Texas County Courthouse and the office located therein as well as continuing restricted access to the courthouse in accordance with the provisions hereinafter set forth and provided, to wit:

1. All county employees and persons working at the Texas County Courthouse while at work and while away from work encouraged to follow the recommendations set forth by the Center for Disease Control and the Oklahoma Health Department, which include but are not limited to the following:
  - a. Avoid physical contact with other people at work and all other times, including activities such as shaking hands.

- b. To the extent possible, maintain separation from other people; six feet of separation is recommended.
  - c. Take appropriate actions to cover coughs and sneezes.
  - d. Understand that the virus can live on surfaces for an extended period of time, so anything that you touch could be contaminated. Wash hands and use hand sanitizer, if available, as often as possible. Disinfect all work stations and surfaces, including phones, door knobs, and keyboards, as often as possible when at work.
  - e. Avoid touching face, mouth, or eyes.
  - f. Realize that the virus can be carried on clothing or other items that are exchanged or purchased. Efforts should be made when returning home to try not to contaminate homes by removing outer clothes and shoes outside or at the door, clean items that were purchased or carried in before moving them through the rest of the house.
  - g. Avoid gatherings where there are ten or more persons present.
2. Access to the courthouse by employees and the public shall be and is hereby restricted and limited to the south door entrances. All other doors to the courthouse shall be locked and not be used for entrance or exit except in cases of emergency. Appropriate signage shall be posted on the north and east entrance doors directing all persons to enter the courthouse by means of the south entrance door.
3. All persons entering the courthouse through the south door shall be screened as a condition of entry by a person sufficient to appropriately determine if a person has been exposed to or is exhibiting symptoms of having the COVID-19 virus.
  - a. The Emergency Management Director is hereby authorized and directed to secure and schedule appropriate persons to conduct the screening of persons entering the courthouse during the business hours the courthouse is open.
  - b. The screening personnel shall be temporary employees of Texas County and will be paid hourly rates to be approved by the Emergency Management Director from the Courthouse Security Fund or other appropriate fund of the county.
  - c. The screening shall consist of a panel of questions to be asked as well as the taking of temperature and observations for the presence of known symptoms of the virus.
  - d. Any persons with indicators of contact with or exposure to the COVID-19 virus and persons under 18 years of age, unless required or ordered, shall not be admitted access to the courthouse.
  - e. The screening process shall include inquiry of all persons as to the nature of their business and what office they are seeking. If their intended business can be conducted by phone, email, or regular mail, they shall be encouraged to do so rather than enter the courthouse. If entry is necessary, the person entering shall be instructed to proceed directly to the office or place of business needed, to avoid contact with persons in the courthouse as much as possible, and to promptly leave as soon as possible.
  - f. The Emergency Management Director, with the approval for the County Commissioners, is authorized and directed to adopt and implement additional and appropriate procedures and guidelines to effectuate this policy.

4. All persons entering the Courthouse shall be required to wear an appropriate mask or face covering as recommended by the CDC and/or the Oklahoma Department of Health.
5. Each county officer should develop written policies and procedures with respect to appropriate actions to be taken by their offices and employees to limit and, to the extent possible, prevent the spread of COVID-19 to the employees of Texas County. Such policies and procedures shall include procedures and practices to be immediately implemented by all elected officials within their respective offices, and shall include, but not be limited to, the following:
  - a. Methods and practices to limit exposure and protective actions which all employees should follow while at work.
  - b. What to do in the event they or anyone with whom they are associated with express COVID-19 symptoms.
  - c. The need for immediate isolation and possible testing if exposed or exhibiting symptoms.
  - d. That all employees will be fully compensated without use of any accrued sick leave during any periods of quarantine or illness.
  - e. Procedures to be implemented and followed in dealing with the public and the conduct of daily business with limitations, restrictions, and conditions established for the operation of each county office.
  - f. Procedures for employee notification to elected officials of symptoms and/or contacts with persons having symptoms or testing positive for COVID-19.
  - g. Alternatives and procedures for assignment and completion of work at home while any employee is quarantined away from work due to policies of the county related to COVID-19.
  - h. Any other policy or procedure any official deems necessary and reasonable for their particular offices to protect their employees and the public.
6. The District Judge of the First Judicial District encompassing Texas County is requested and authorized to issue specific orders with respect to accessing the courts and the Court Clerk's Office in Texas County. Such orders shall be published to all county offices and the County Commissioners, and when published to the County Commissioners shall be deemed a part of this Resolution. The District Judge may modify any orders issued by him from time to time as he deems necessary and reasonable to protect the judges, court clerk officers and employees, other offices within the courthouse, and the public from the COVID-19 virus.
7. In the event any person working at the Texas County Courthouse who have been exposed or exhibiting any known symptoms of COVID-19 shall be directed to remain away from work for a minimum period of fourteen days before being permitted to return to work at the Courthouse. Such employees may be assigned work to do at home. Before returning to work any such employee shall obtain the prior approval of their employing elected official.
8. All officials shall conduct a screening and evaluation of all employees who are at elevated or high risk of serious complications from COVID-19. Officials should

consider authorizing and requiring those employees at high risk to stay home, with or without work to perform while at home.

9. All officers should suspend all out of county work related travel by all employees, and employees should be discouraged from attending or being present at any gatherings where more than fifty people are present. Employees should be encouraged to use extreme caution and awareness as to their circumstances while off work in order to limit their exposure to the virus.
10. The Commissioners may adopt further rules and procedures as may be needed to further implement and carry out the purposes and intentions of this Resolution from time to time.

ADOPTED AND IMPLEMENTED, this 18 day of May, 2020.

Board of County Commissioners of Texas County

s/Ted Keeling, Chairman

SEAL

s/Richard Bryan, Commissioner

ATTEST:

s/Jack Strain, Commissioner

s/Wendy Johnson, County Clerk

Aye: Bryan, Strain, Keeling. Nay: none

There were no Memorial Hospital Trust Authority Members present.

There was no request for financial assistance for Memorial Hospital of Texas County Trust Authority.

Motion by Bryn, second by Strain to approve **Resolution #212-19-20** for a Utility Permit with PTCI for a communication line in the SW/4 of the NW/4 of Section 20-T4N-R16ECM to the SW/4 of the NW/4 of Section 20-T4N-R16ECM, all requirements of the permit must be met and it shall be bored. Aye: Bryan, Strain, Keeling. Nay: none

Motion by Strain, second by Bryan to approve **Resolution #213-19-20** for a Utility Permit with Resource Oil & Gas for a Gas line in the SE/4 of the SE/4 of Section 33-T6N-R13ECM to the SW/4 of the SW/4 of Section 34-T6N-R13ECM, all requirements of the permit must be met and it shall be trenched. Aye: Bryan, Strain, Keeling. Nay: none

There were no charity requests to be approved.

There was no need for Executive Session.

Motion by Bryan, second by Strain to recess and come back at 1:00 p.m. for budget hearings.

Returned at 1:00 p.m. with Richard Bryan, Ted Keeling and Wendy Johnson present.



1:00 Renee Ellis, Court Clerk asked for \$177,164.16 and District Judge \$1,000.00. All approved as is.

1:10 Terri Salisbury, Health Department asked for \$815,000.00 but really needs carpet. Commissioners approved to add \$20,000.00 to capital outlay to make the total \$835,000.00.

1:20 Aimee Midkiff, Treasurer asked for \$272,842.96 but is willing to pay for two employees out of resale. Commissioners approved to drop \$56,601.12 making the total \$216,241.84.

1:30 Judyth Campbell, Assessor asked for \$287,359.72 in Assessor account and \$300,523.76 in the reval account. All approved as is.

1:40 Sierra Martinez, Election Board Secretary asked for \$80,875.99. All approved as is.

1:50 Mike Boring, District Attorney asked for \$51,000.00. Commissioners said they would discuss it.

2:00 Matt Boley, Sheriff asked for \$603,805.00. All approved as is.

2:10 Arleen James, OSU Extension asked for \$171,000.00. Commissioners are going to discuss it.

2:20 Harold Tyson, Emergency Manager was not present. Asked for \$97,739.14. All approved as is.

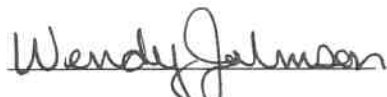
2:30 Fire and EMS was not present, they get \$110,000.00.

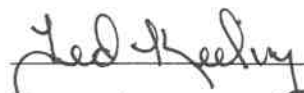
2:40 David Thrasher, Fair Treasurer was not present. Asked for \$51,434.24. All approved as is.

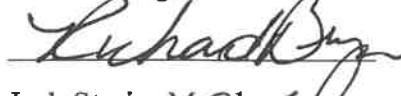
Wendy Johnson, County Clerk presented the following: County Clerk - \$378,382.00, County Commissioners - \$291,309.16, Safety - \$17,391.10, Insurance - \$1,764,450.00, Excise Board - \$5,500.00, Libraries - \$2,000.00, Charity - \$11,000.00, Juvenile Shelter - \$80,650.00, Hospital Charity, County Building Capital Projects and Auditors are to be adjusted when valuations are certified.

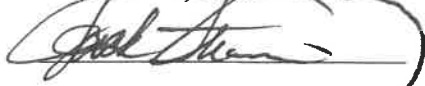
Adjourned

I, Wendy Johnson, the duly elected and qualified County Clerk in and for Texas County, Oklahoma, do certify the above is a true and complete statement of the proceedings of the Board of County Commissioners held in this office on May 18<sup>th</sup>, 2020.

  
Wendy Johnson, County Clerk

  
Ted Keeling, Chairman

  
Jack Strain, Member

  
Richard Bryan, Member