

**NOTICE OF REGULAR MEETING**  
**ELECTED OFFICIALS OF TEXAS COUNTY, OKLAHOMA**

**Agenda for the Elected Officials of Texas County, Oklahoma**

As required by Section 311, Title 25 of the Oklahoma Statutes, Notice is hereby given that the Elected Officials of Texas County, Oklahoma, will hold a regular meeting, **Wednesday, October 8th, 2025, 10:00 p.m. in the Commissioner's Conference Room, 2<sup>nd</sup> floor of the Texas County Courthouse.**

**All items on this agenda, including but not limited to any agenda item concerning the adoption or approval of any resolution, contract, agreement, or any other item of business, are subject to revision or amendment, including additions and/or deletions, without exception. Any revision or amendments will be limited and rationally related to the topic of the agenda item. The Board may defer, strike, continue, table, and/or refer any agenda item to its chief administrative officer, staff, attorney, and/or refer back or appoint a committee for the purpose of gathering more information the Board may need to take action on any agenda item at a subsequent special or regular meeting of the Board.**

**10:00** - Call to order by Chairman

Verification of compliance with Open Meeting Act with notice and posting of agenda  
The County Officers will **consider** with respect to the following items of business:

1. Approve/Disapprove Minutes of the previous meeting.
2. Discuss and Possible action on Internal Controls.
  - A. Procedures for new hires and terminations as related to County Clerks Office.
  - B. Proper procedures for Vendor's on requisitions and/or purchase orders and receiving reports.
  - C. Proper procedures on New Vendor's and W9.
  - D. Proper procedures on P-cards.
  - E..Discuss and Possible action on Internal controls.
  - F. Discuss and Possible action on New Vendors and W9's.
  - G. Discuss and Possible action on P-cards.
  - H. Proper procedures on Elected Officials monthly reports and turning in on time.

New Business: Discuss, consider and possibly take action with respect to any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

Adjourn

Filed this **6<sup>th</sup> day of October 2025, at 4:00 p.m.** and posted on the bulletin board, Second floor and South entrance door of the Courthouse.

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