

July 8, 2024

The regular meeting of the Board of Texas County Commissioners was called to order by Levi Bickford, Chairman. Dolan Sledge, member and Wendy Johnson, County Clerk were present. Aimee Midkiff, Treasurer, Grant Wadley, Guymon Fire Chief, Erika Maddox, Executive Director of the Guymon Chamber of Commerce, Tonde Christian, Emergency Manager and Spencer Leiter, Guymon EMS Director were also present. Darrell Edwards was absent.

The agenda was filed on July 5, 2024, at 10:00 a.m. in compliance with the Open Meeting Act.

Bickford verified we were in compliance with the Open Meeting Act with two board members present.

Motion by Sledge, second by Sledge to approve the following claims and purchase orders for payment.

GENERAL: 250014, 1, **\$52.00**, Advanced Water Solutions LLC, services; 250258, 2, **\$210.00**, Apollo Medflight LLC, membership; 250259, 3, **\$210.00**, Apollo Medflight LLC, membership; 250260, 4, **\$105.00**, Apollo Medflight LLC, membership; 250261, 5, **\$350.00**, Apollo Medflight LLC, membership; 250262, 6, **\$420.00**, Apollo Medflight LLC, membership; 250283, 7, **\$1225.00**, Apollo Medflight LLC, membership; 250284, 8, **\$70.00**, Apollo Medflight LLC, membership; 250298, 9, **\$15.00**, City of Hooker, utilities; 250039, 10, **\$1200.00**, CODA, membership; 250003, 11, **\$150.00**, Guaranty Abstract & Title Co Inc, subscription; 250319, 12, **\$150.00**, Guaranty Abstract & Title Co Inc, subscription; 250045, 13, **\$5085.00**, Kellpro Inc, services; 250046, 14, **\$13,216.20**, Kellpro Inc, services; 250270, 15, **\$279.00**, Kellpro Inc, services; 250318, 16, **\$20,219.00**, Landmark GSI, services; 250027, 17, **\$1406.94**, Otis Elevator Company, maintenance contract; 250021, 18, **\$433.96**, PTCI, services; 250299, 19, **\$9461.22**, State of Oklahoma, services; 250300, 20, **\$10,288.28**, State of Oklahoma, services; 250082, 21, **\$75.00**, Tonde Christian, phone stipend; 250324, 22, **\$203.47**, TCEC, utilities.

ARPA RESERVE: 234218, 28, **\$26,052.29**, Stryker Sales Corporation, parts for ambulance; 234219, 29, **\$26,465.92**, Stryker Sales Corporation, parts for ambulance.

GENERAL RESERVE: 245151, 2199, **\$92.58**, Amazon Capital Services Inc, supplies; 245197, 2200, **\$756.47**, Amazon Capital Services Inc, supplies; 245187, 2201, **\$1374.16**, Bearing & Allied Supply Co Inc, parts; 243550, 2202, **\$450.00**, Big West Industrial Sales LLC, supplies; 245216, 2203, **\$1302.45**, Arleen James, travel; 244078, 2204, **\$290.52**, Mayfield Paper Company, office supplies; 245212, 2205, **\$425.00**, Quality Carpet Care, services; 243327, 2206, **\$324.00**, Relex Inc DBA Lexis Nexis, services; 244155, 2207, **\$207.53**, Southern Office Supply Inc, supplies; 244151, 2208, **\$147.53**, SPC Office Products, office supplies; 244976, 2209, **\$600.00**, SPC Office Products, supplies; 245010, 2210, **\$49.51**, SPC Office Products, supplies; 245202, 2211, **\$274.30**, T&T Automotive LLC, parts.

DISTRICT #1: 250286, 1, **\$420.00**, Apollo Medflight LLC, membership; 250049, 2, **\$1333.33**, ACCO, membership; 250052, 3, **\$251.25**, City of Hooker, utilities; 250065, 4, **\$500.00**,

Elite Oilfield Services, contract; 250066, 5, **\$4131.00**, Kellpro Inc, services; 250056, 6, **\$365.04**, PTCL, phone; 250132, 7, **\$90.00**, Seward County Landfill & Waste Management Services, services.

DISTRICT #1 RESERVE: 244857, 2186, **\$2960.82**, Kellpro Inc, equipment.

DISTRICT #2: 250287, 8, **\$455.00**, Apollo Medflight LLC, membership; 250050, 9, **\$1333.33**, ACCO, membership; 250073, 10, **\$4778.25**, Kellpro Inc, services; 250337, 11, **\$3998.43**, ODOT, lease payment; 250340, 13, **\$2735.94**, ODOT, lease payment.

DISTRICT #2 RESERVE: 245166, 2187, **\$404.00**, 4T Farms Inc, caliche; 244841, 2188, **\$203.40**, A&I Parts Center, parts; 244840, 2189, **\$52.00**, Advanced Water Solutions LLC, services; 244691, 2190, **\$247.91**, Auto Zone Inc, parts; 244839, 2191, **\$1.47**, Bearing & Allied Supply Co Inc, supplies; 244842, 2192, **\$200.00**, Milton E Brune, caliche; 244838, 2193, **\$1211.01**, Catlett Automotive DBA Napa, parts; 244934, 2194, **\$244.82**, City of Guymon, utilities; 244460, 2195, **\$370.31**, Guymon Tire, repairs; 243211, 2196, **\$436.23**, MSC Industrial Supply, supplies; 244835, 2197, **\$205.52**, O'Reilly Auto Parts, parts; 244659, 2198, **\$300.00**, Sims Electric of Okla Inc, repairs; 244833, 2199, **\$47.97**, SPC Office Products, supplies; 244832, 2200, **\$684.92**, Unifirst Corporation, uniforms; 244830, 2201, **\$116.93**, Western Equipment LLC, parts; 244690, 2202, **\$256.09**, Wirtz Lumber & Supply Inc, supplies.

DISTRICT #3: 250289, 14, **\$490.00**, Apollo Medflight LLC, membership; 250051, 15, **\$1333.34**, ACCO, membership; 250338, 16, **\$1555.20**, ODOT, lease payment.

DISTRICT #3 RESERVE: 244979, 2203, **\$416.00**, 4T Farms Inc, caliche; 242083, 2204, **\$19.30**, A&I Parts Center, parts; 244693, 2205, **\$726.30**, Baber Supply Inc, parts & supplies; 244905, 2206, **\$503.03**, Bruckner Truck Sales Inc, parts; 243305, 2207, **\$3.49**, Catlett Automotive DBA Napa, parts; 245153, 2208, **\$5862.00**, Kellpro Inc, services; 244522, 2209, **\$341.84**, Linde Gas & Equipment Inc, supplies; 244904, 2210, **\$18.10**, SPC Office Products, supplies; 245191, 2211, **\$217.83**, Texhoma Public Works Authority, parts; 244845, 2212, **\$120.00**, Texhoma Wheat Growers Inc, parts; 244909, 2213, **\$866.52**, Unifirst Corporation, uniforms; 243233, 2214, **\$1812.35**, Warren Cat, parts; 243852, 2215, **\$39,433.76**, Warren Cat, parts & repairs; 244474, 2216, **\$2332.43**, Western Equipment LLC, parts & supplies; 245207, 2217, **\$1275.00**, West Texas Equipment Repair LLC, services; 245172, 2218, **\$50.84**, West Texas Gas Inc, utilities; 244473, 2219, **\$495.04**, Wild West Ford, parts & supplies.

CLERK PRESERVATION: 250044, 1, **\$12,534.00**, Kellpro Inc, services.

COURT CLERK PAYROLL: 250291, 1, **\$175.00**, Apollo Medflight LLC, membership.

EMERGENCY MANAGEMENT: 250067, 1, **\$5450.00**, Asher-Group or Hyper-Reach, subscription.

FREE FAIR: 250269, 1, **\$731.20**, City of Guymon, utilities.

HEALTH MILL LEVY: 250095, 1, **\$52.00**, Advanced Water Solutions LLC, services.

HEALTH MILL LEVY RESERVE: 245199, 325, **\$150.00**, Leader & Times, publication; 244491, 326, **\$1040.00**, Blanca & Sebastian Casas, services.

SHERIFF COMMISSARY RESERVE: 244984, 70, **\$750.00**, Tiger Commissary Services, commissary.

40% SALES TAX: 250043, 1, **\$60,000.00**, 911 Trust Authority, dispatch services.

HOSPITAL SALES TAX RESERVE: 244850, 45, **\$22,960.00**, Memorial Hospital of Texas County Trust Authority, AC unit replacements; 244414, 44, **\$37,233.00**, Memorial Hospital of Texas County Authority, AC in ER.

60 % JAIL SALES TAX: 250292, 1, **\$630.00**, Apollo Medflight LLC, membership.

60% JAIL SALES TAX RESERVE: 245190, 901, **\$1.64**, B&B Sales Co, parts; 245157, 902, **\$560.42**, Mayfield Paper Company, supplies.

Aye: Sledge, Bickford. Nay: none.

Motion by Sledge, second by Sledge to approve blanket purchase orders for usage.

GENERAL: 250356, Mathis Oil Co Inc, \$350.00; 250357, Mathis Oil Co Inc, \$350.00; 250358, Mathis Oil Co Inc, \$350.00; 250359, Mathis Oil Co Inc, \$350.00; 250360, SPC Office Products, \$200.00; 250361, SPC Office Products, \$200.00; 250362, SPC Office Products, \$200.00; 250363, SPC Office Products, \$200.00; 250364, Southern Office Supply Inc, \$600.00; 250365, Southern Office Supply Inc, \$600.00; 250366, Southern Office Supply Inc, \$600.00; 250367, Southern Office Supply Inc, \$600.00.

DISTRICT #3: 250368, Brucker Truck Sales Inc, \$3000.00.

Aye: Sledge, Bickford. Nay: none.

Motion by Bickford, second by Sledge to approve the minutes of the previous meeting as written. Aye: Sledge, Bickford. Nay: none

There was no Transfer of Appropriations to be approved.

Motion by Sledge, second by Bickford to approve the following Transfer of Funds: \$28,117.03 from 1212-2-2700-4110 to General Revenue due to this was an old project that is finished and has been reimbursed by OEM, and \$1,420.13 from 1505-2-9256-2005 FAMG to 1212-2-2700-4110 project due to the FAMG money from fire is going to be put in the projects account to purchase 700 series radios for the firemen.

Christian reported that safety meetings will be July 22 – 26 due to the ACCO Conference and LEPC will be July 18<sup>th</sup> but will be for Department Heads only due to being at Hunny's and it is more expensive than normal.

Motion by Bickford, second by Sledge to approve the following officer's reports and cash book summary for the month of June subject to audit: M. Renee Ellis, Court Clerk - \$379,829.37, Aimee Midkiff, Treasurer - \$22,249.26, Election Board - \$7,285.65, Judyth Campbell, Assessor - \$146.00, Health Department - \$416.07, Matt Boley, Sheriff - \$1,328.40, Wendy Johnson, County Clerk - \$25,433.03. Aye: Sledge, Bickford. Nay: none

Motion by Sledge, second by Bickford to approve the Appointment of Maria Nash as 5<sup>th</sup> Deputy for the County Clerk. Aye: Sledge, Bickford. Nay: none

Motion by Bickford, second by Sledge to approve the cancelled checks:

July 3, 2024

Texas County Commissioners  
RE: Cancelled Check from FY 2022-2023

On March 31, 2023, warrant number 24 in the amount of \$3.00, was issued to Cinnamon Heim as reimbursement for a refund for overpayment of taxes based on EA-2022-V-68. After a year has passed, Ms. Heim never cashed this warrant from our refund account and per our due process the warrant was cancelled. Since this time, the money has remained in the Refunds and Cancellations account on the General Ledger.

In discussing our options on how to handle this money, and since Ms. Heim has yet to respond to our attempts to discuss this refund, we are requesting to move this money into the General fund with the caveat that if Ms. Heim presents this to be paid, a warrant will be issued from the General fund to cover the refund that they are due.

If you are in agreement for handling this refund in this manner, please sign below and we will make the necessary updates to the General Ledger.

s/Levi Bickford  
Levi Bickford, Chairman

s/Dolan sledge  
Dolan Sledge, Commissioner

July 3, 2024

Texas County Commissioners  
RE: Cancelled Check from FY 2022-2023

On June 26, 2023, warrant number 34, in the amount of \$5.00, was issued to Brenna Ketcherside as reimbursement for a refund for overpayment of taxes based on EA-2022-V-121. After a year has passed, Ms. Ketcherside never cashed this warrant from our refund account and per our due process the warrant was cancelled. Since this time, the money has remained in the Refunds and Cancellations account on the General Ledger.

In discussing our options on how to handle this money, and since Ms. Ketcherside has yet to respond to or attempts to discuss this refund, we are requesting to move this money into the General

Fund with the caveat that if Ms. Ketcherside presents this to be paid, a warrant will be issued from the General Fund to cover the refund that they are due.

If you are in agreement for handling this refund in this manner, please sign below and we will make the necessary updates to the General Ledger.

s/Levi Bickford  
 Levi Bickford, Chairman

s/Dolan Sledge  
 Dolan Sledge, Commissioner

Aye: Sledge, Bickford. Nay: none

Motion by Sledge, second by Bickford to approve the Fiscal Year 24/25 Extended Warranty Agreement between SPC and Texas County Activity Center for Minolta Copier in the amount of \$1,359.60. Aye: Sledge, Bickford. Nay: none

Motion by Bickford, second by Sledge to approve the Treasurer’s Quarterly Report for the period ending June 30, 2024 as per Oklahoma Statute 3151, Book 4 Page 6809 in the amount of \$30,730,381.35. Aye: Sledge, Bickford. Nay: none

Motion by Sledge, second by Bickford to approve the Court Clerk’s Case Balance Summary Report and Monthly Reconciliation to County Treasurer for the month of June in the amount of \$31,566.20. Aye: Sledge, Bickford. Nay: none

Motion by Sledge, second by Bickford to approve the request for Allocation of Alcoholic Beverage Tax for the month of June.

Guymon	25,209.18
Hooker	3,503.81
Texhoma	1,664.41
Goodwell	1,849.13
Tyrone	1,417.47
Hardesty	398.60
Optima	657.21
<b>TOTAL</b>	<b>34,699.81</b>

Aye: Sledge, Bickford. Nay: none

Motion by Bickford, second by Sledge to approve the request for Allocation of Motor Vehicle Tax for the month of June.

Guymon	8,767.80
Hooker	1,221.17
Texhoma	582.96
Goodwell	654.50
Tyrone	509.30
Hardesty	140.25

Optima	229.50
<b>TOTAL</b>	<b>12,105.48</b>

Aye: Sledge, Bickford. Nay: none

Motion by Sledge, second by Bickford to approve **Resolution #5-24-25** Disposing of Equipment Inventory #611218-12 Dell 20" All in One Computer with Windows 7 Serial #90W5DY1 to be junked. Aye: Sledge, Bickford. Nay: none

Motion by Bickford, second by Sledge to approve Grant Wadley and Spencer Leiter as Requisitioning Officers and Cami Browning and Scott Lathrop as Receiving Officers for the Goodwell EMS/Guymon Funds. Aye: Sledge, Bickford. Nay: none

Motion by Sledge, second by Bickford to approve the camera system for the new storage building in the amount of \$21,365.00. Aye: Sledge, Bickford. Nay: none

Motion by Bickford, second by Sledge to approve the Schedule of Expenditures of Federal Awards (SEFA) for the Fiscal Year Ended June 30, 2024. Aye: Sledge, Bickford. Nay: none

The Utility Permit was inadvertently put on the agenda.

They are going to try to lay the slab next week on the Storage Building.

Wadley reported that they are in no need for a burn ban. We had one dumpster fire at the Activity Center.

Leiter reported that they have a Special Hospital Board Meeting tonight.

There was no action taken as the result of the Executive Session.

Buddy Leach, District Attorney was not present.

There were no charity requests to be approved.

Adjourned.

I, Wendy Johnson, the duly elected and qualified County Clerk in and for Texas County, Oklahoma, do certify the above is a true and complete statement of the proceedings of the Board of County Commissioners held in this office on July 08, 2024.

Wendy Johnson  
Wendy Johnson, County Clerk

Levi Bickford  
Levi Bickford, Chairman

Dolan Sledge  
Dolan Sledge, Member

Darrell Edwards  
Darrell Edwards  
was absent