

August 15, 2023

The regular meeting of the Texas County Excise Board was called to order by Shane Metcalf, Chairman. Gary Davison, Kim Humbard members, and Wendy Johnson, County Clerk were present.

The agenda was filed on August 14, 2023, at 10:00 a.m. in compliance with the Open Meeting Act.

Metcalf verified we were in compliance with the Open Meetings Act with all board members present.

Motion by Humbard, second by Davison to approve the minutes of the previous meeting as written. Aye: Davison, Humbard, Metcalf. Nay: none.

Motion by Davison, second by Humbard to approve appropriations:

HIGHWAY:

Acct No	Purpose	1102-6-4100	6120	6130
1110	Personal Services	67,000.00	51,000.00	50,000.00
1210	FICA	4,800.00	3,800.00	3,400.00
1221	Retirement	11,000.00	8,400.00	7,300.00
1224	401 (a) Matching Co Part	400.00	300.00	200.00
1233	Unemployment	1,000.00	508.00	442.00
1234	Workers Comp	3,000.00	2,000.00	1,900.00
2065	Property & Liability	3,500.00	3,700.00	3,100.00
1222	Insurance Benefits	16,000.00	14,000.00	11,000.00
1310	Travel	3,000.00	1,000.00	500.00
2040	Leases & Rentals	3,000.00	6,800.00	1,600.00
2005	Maintenance & Operations	9,741.18	24,506.68	21,489.70
2999	Savings	6,000.00	10,000.00	20,000.00
4100	Capital Outlay	6,000.00	10,000.00	20,000.00

	1102-6-6001-2005	1102-6-6002-2005	1102-6-6003-2005
Primary Maintenance	12,357.81	12,357.80	12,357.81
CIRB-MV	1102-6-6510-2005	1102-6-6520-2005	1102-6-6530-2005
	21,535.44	21,535.44	21,535.44
	1103-6-6010-2005	1103-6-6020-2005	1103-6-6030-2005
CBRIF 105 Fund	13,545.87	15,154.88	14,969.23

ASSESSORS REVOLVING:

1204-1-1600-2005	Maintenance & Operation	50.17
------------------	-------------------------	-------

COUNTY CLERK LIEN FEE:

1208-1-1000-1310	Travel	2,515.91
------------------	--------	----------

1208-1-1000-4110	Capital Outlay	2,515.90
COUNTY CLERK PRESERVATION:		
1209-1-1000-2005	Maintenance & Operation	1,775.34
1209-1-1000-4110	Capital Outlay	1,775.34
COURT CLERK:		
1211-1-1400-1110	Personal Services	31,496.17
1211-1-1400-1210	Fica	2,621.01
1211-1-1400-1221	Retirement	5,725.41
1211-1-1400-1224	401(a) Matching Co	200.00
1211-1-1400-1233	Unemployment	300.00
1211-1-1400-1234	Workers Comp	1,931.93
1211-1-1400-1222	Hospitalization	10,589.48
EMERGENCY MANAGEMENT:		
1212-2-2700-2005	EMPG Account	7,000.00
1212-2-2700-4110	Capital Outlay	----
ACTIVITY CENTER:		
1214-4-4800-2015	Fair Expense	185.00
1214-4-4800-2005	M & O Office Supplies	2,437.91
HEALTH MILL LEVY:		
1216-3-5000-2005	Maintenance & Operation	4,583.15
JUVENILE DETENTION:		
1217-2-1800-2005	Maintenance & Operation	91.60
LEPC:		
1218-2-2710-2005	Maintenance & Operation	59.44
1218-2-2710-2201	LEPC Grant	----
RESALE PROPERTY:		
1220-1-0600-1110	Personal Services	5,000.00
1220-1-0600-2005	Maintenance & Operation	----
1220-1-0600-1210	FICA	500.00
1220-1-0600-1221	Retirement	1,000.00
1220-1-0600-1222	Hospitalization	----
1220-1-0600-1224	401(a) Matching	1,000.00
1220-1-0600-1233	Unemployment	600.00
1220-1-0600-1234	Workers Comp	3,529.55
1220-1-0600-1310	Travel	----
1220-1-0600-4110	Capital Outlay	----
COMMISSIONERS:		
1221-2-3000-2005	Reward	----

SHERIFF'S COMMISSARY:

1223-2-0400-2005	Maintenance & Operation	2,324.27
------------------	-------------------------	----------

SPECIAL REVENUE:

1225-2-0400-1210	FICA	----
1225-2-0400-2005	Sheriff Special M & O	229.65
1225-2-0400-4200	Special Equipment-State Forfeiture	----

SHERIFF SERVICE FEE:

1226-2-0400-1110	Personal Services	15,906.30
1226-2-0400-1130	Part-time	----
1226-2-0400-1210	FICA	450.00
1226-2-0400-1221	RETIREMENT	2,000.00
1226-2-0400-1224	401 (a) matching	200.00
1226-2-0400-1233	Unemployment	1,000.00
1226-2-0400-1234	Workers Comp	2,000.00
1226-2-0400-1222	Hospitalization	2,200.00
1226-2-0400-1310	Travel	----
1226-2-0400-2005	Maintenance & Operation	20,000.00
1226-2-3500-2005	Maintenance & Operation Courthouse Security	1,657.82
1226-2-0400-2170	Phone Cards	5,688.45
1226-2-0400-2190	Prisoner Revolving M & O	----
1226-2-0400-4110	Capital Outlay	----
1226-2-0400-2999	Supplemental	----

SHERIFF'S TRAINING:

1227-2-0400-2005	Maintenance & Operation	1.09
------------------	-------------------------	------

MORTGAGE FEE:

1230-1-0600-4110	Capital Outlay	183.71
------------------	----------------	--------

HEALTH DEPT DONATIONS:

1235-2-2700-2005	Emergency Management	----
1235-3-2800-2005	Donations – Dicky Bryan	----
1235-3-5312-2005	Donations – Jerry Bales Fire Dept.	----
1235-3-5000-2005	Donations – Health Department	----

USE SALES TAX:

1301-01-8020-2005	Maintenance & Operation	33,411.65
-------------------	-------------------------	-----------

COUNTY SALES TAX:

1311-1-2000-4110	Capital Outlay	44,159.76
1311-1-2000-2005	Maintenance & Operations	44,159.76

HOSPITAL SALES TAX:

1314-3-8051-2005	Maintenance & Operation	97,069.46
------------------	-------------------------	-----------

SHERIFF SALES TAX:

1315-2-8004-1110	Personal Services	49,332.90
1315-2-8004-1130	Part-time	19,000.00
1315-2-8004-1210	FICA	6,000.00
1315-2-8004-1221	Retirement	10,000.00
1315-2-8004-1224	401 (a) Matching	150.00
1315-2-8004-1233	Unemployment	600.00
1315-2-8004-1234	Workers Comp	2,500.00
1315-2-8004-2065	Property & Liability	4,000.00
1315-2-8004-1222	Hospitalization	12,000.00
1315-2-8004-1310	Travel	1,000.00
1315-2-8004-2005	Maintenance & Operation	19,991.06
1315-2-8004-2011	Jail Health Care	6,000.00
1315-2-8004-4110	Capital Outlay	----

OPIOID SETTLEMENT ABATEMENT:

1251-1-2000-2005	Opioid Settlement	----
------------------	-------------------	------

EXCISE EQUALIZATION:

1327-1-2100-9415	Maintenance & Operation	19,012.02
------------------	-------------------------	-----------

FIRE MANAGEMENT ASSISTANCE GRANT:

1505-2-9236-2008		----
------------------	--	------

COVID AID & RELIEF

1565-1-2000-2005	Maintenance & Operation	----
------------------	-------------------------	------

AMERICAN RESCUE PLAN ACT

1566-1-2000-2005	Maintenance & Operation	----
------------------	-------------------------	------

LOCAL ASSISTANCE AND TRIBAL CONSISTENCY

1570-1-2000-2005	LATCF	50,061.48
------------------	-------	-----------

LAW LIBRARY:

7205-1-1400-2005	Maintenance & Operation	991.07
------------------	-------------------------	--------

COURT CLERK RECORDS MGMT:

7210-1-1400-2005		740.13
------------------	--	--------

EXCESS RESALE PROPERTY

7402-1-0600-2005	Excess Resale	141.30
------------------	---------------	--------

GENERAL GOVERNMENT:

0001-1-2200-1130	Part Time	35.00
0001-1-2200-1310	Travel	785.95
0001-1-2300-1210	FICA	2.68
0001-1-2300-1222	Insurance/Benefits Hospitalization	----
0001-1-1700-1310	Travel	----

0001-1-2200-2005	M & O	----
0001-2-0400-2005	Sheriff M & O	----

COUNTY BUILDING:

0002-1-3300-4020	Erection of Buildings	1.24
------------------	-----------------------	------

Aye: Metcalf, Humbard, Davison. Nay: none.

Motion by Davison, second by Humbard to approve the following Transfer of Funds:

\$22,762.35 from 0001-1-1400-1140 Supplemental Salary to Various Court Clerk Payroll Accounts. \$185.00 from 1215 to 1214 due to the funds were deposited into a fund that should be closed. Transfer applies to General Leger Only. \$3,290.45 from 1233 to 1226 due to the funds should have been deposited into Sheriff Service Fee not Commissary, General ledger transfer only.

Aye: Davison, Humbard, Metcalf. Nay: none.

Adjourned.

I, Wendy Johnson, the duly elected and qualified County Clerk in and for Texas County, Oklahoma, do certify the above is a true and complete statement of the proceedings of the Board of County Excise held in this office on August 15, 2023.

Wendy Johnson, County Clerk
Secretary to the Excise Board

Shane Metcalf, Chairman

Gary Davison, Member

Kim Humbard, Member