

September 5, 2023

The regular meeting of the Board of Texas County Commissioners was called to order by Ted Keeling, Chairman. Dolan Sledge, Levi Bickford, members and Wendy Johnson, County Clerk were present. Aimee Midkiff, Treasurer, Tonde Christian, Emergency Manager, Marsha Strong, KKBS, Pam Hill, Anthony Lovato, IT Specialist at MHTC, Steve Smith, Controller at MHTC and Judyth Campbell, Assessor were also present.

The agenda was filed on September 1, 2023, at 10:00 a.m. in compliance with the Open Meeting Act.

Keeling verified we were in compliance with the Open Meeting Act with all board members present.

Motion by Bickford, second by Sledge to approve the following claims and purchase orders for payment.

GENERAL RESERVE: 235084, 2272, **\$294.00**, Holiday Inn Express & Suites Tulsa Arts District, lodging; 234885, 2273, **\$22.30**, Oklahoma Turnpike Authority, turnpike fee; 235083, 2274, **\$130.00**, OSU/CTP, training.

DISTRICT #2 RESERVE: 234802, 2260, **\$810.66**, Unifirst Corporation, uniforms; 234425, 2261, **\$644.66**, Unifirst Corporation, uniforms.

MISCO PO'S RESERVE: 234928, 29, **\$15,720.50**, Advanced Water Solutions LLC, sewer tank; 234769, 278, **\$2947.57**, Guymon Paint & Body LLC, parts; 234443, 930, **\$113.46**, Wirtz Lumber & Supply Inc, groceries.

GENERAL: 241274, 358, **\$75.00**, Tri County Electric Coop, charity; 241148, 341, **\$37.64**, Amazon Capital Services Inc, deodorizer; 240228, 342, **\$118.80**, Big West Industrial Sales LLC, supplies; 240614, 343, **\$1000.00**, Dr Paul Calmes, counseling services; 240169, 344, **\$75.00**, Tonde Christian, phone stipend; 240405, 345, **\$758.18**, Mastercard, services; 241154, 346, **\$2311.20**, Mathis Oil Co Inc, fuel; 241181, 347, **\$169.38**, Isabel Ochoa, travel reimbursement; 241065, 348, **\$60.00**, OSU/CTP, training; 241056, 349, **\$263.63**, PTCI, utilities; 241005, 350, **\$184.31**, SPC Office Products, supplies; 240980, 351, **\$250.00**, State Line Electric Inc, repairs; 241250, 353, **\$1522.17**, Texas County Election Board, expense claim; 240806, 352, **\$1608.00**, TM Consulting Inc, august monthly software license; 240143, 354, **\$1013.66**, Tri County Electric Coop Inc, utilities; 241241, 355, **\$417.89**, Tri County Electric Coop Inc, utilities; 241159, 356, **\$2219.55**, Tri County Electric Coop Inc, utilities; 240221, 357, **\$184.94**, Wirtz Lumber & Supply Inc, supplies.

DISTRICT #1: 241035, 310, **\$5377.50**, Asphalt Zipper Inc, zipper teeth; 240963, 311, **\$368.00**, Circuit Engineering Dist #8, detour signs; 240947, 312, **\$2202.40**, Fronk Oil Company Inc, supplies; 240976, 313, **\$23.14**, Guymon Daily Herald, oil & asphalt advertising; 241073, 314, **\$627.12**, Keating Tractor & Equipment Inc, seal kit; 241153, 315, **\$1043.56**, NKC Tire, owl;

DISTRICT #2: 240977, 316, **\$23.14**, Guymon Daily Herald, ad; 240320, 317, **\$1530.00**, Marvin Taylor, caliche; 240893, 318, **\$1422.71**, Tri County Electric Coop Inc, utilities; 240321, 319, **\$656.19**, Unifirst Corporation, uniforms.

DISTRICT #3: 240978, 320, **\$23.13**, Guymon Daily Herald, ad for bid.

COUNTY CLERK LIEN FEE: 240021, 8, **\$52.00**, Advanced Water Solutions LLC, filtration services; 241157, 9, **\$98.90**, Amazon Capital Services, snacks.

HEALTH MILL LEVY: 240329, 37, **\$52.00**, Advanced Water Solutions LLC, cooler; 240337, 38, **\$93.22**, Capital One, supplies; 241161, 39, **\$279.19**, City of Guymon, utilities; 240719, 40, **\$96.00**, Guymon Glass CO Inc, repairs on front door; 241041, 41, **\$196.00**, Guymon Hotel & Suites (Best Western Plus) travel; 240999, 42, **\$196.00**, Guymon Hotel & Suites (Best Western Plus), travel; 241042, 43, **\$147.50**, Stephanie Harland, travel; 241249, 44, **\$98.00**, Harper County Health Dept, travel; 240722, 45, **\$153.29**, Mayfield Paper Company, supplies; 241163, 46, **\$388.45**, Mayfield Paper Company, supplies; 240998, 47, **\$147.50**, Julie Morlan, travel; 241243, 48, **\$41,177.51**, Okla State Dept of Health, salaries; 240593, 49, **\$163.32**, Quill Corporation, supplies; 241162, 50, **\$324.37**, PTCL, utilities; 241233, 51, **\$122.75**, SPC Office Products, envelopes; 241182, 52, **\$1766.67**, utilities.

LEPC: 240174, 2, **\$148.31**, SPC Office Products, supplies.

SHERIFF COMMISSARY: 240861, 8, **\$398.09**, Tiger Commissary Services, tiger commissary.

SHERIFF SERVICE FEE: 241146, 24, **\$34.72**, Fast Lane Tires LLC, tire rotation; 241155, 25, **\$395.62**, Guymon Tire, wheel alignment; 241149, 26, **\$310.07**, Guymon Tire, eagle tires; 240897, 27, **\$19.00**, Panhandle Printing LLC, commission card; 241251, 28, **\$80.22**, Tri County Electric Coop Inc, utilities; 241046, 29, **\$137.51**, Berta Vela, reimbursement for office attire; 241069, 30, **\$787.50**, VIP Electrical & Security Inc, hookup access control.

40% SALES TAX: 241266, 2, **\$2050.00**, Advanced Water Solutions LLC, sewer tank.

60% JAIL SALES TAX: 241229, 130, **\$1121.60**, Affiliated Foods, groceries; 240853, 131, **\$266.20**, Capital One, supplies; 240382, 132, **\$513.04**, Capital One, supplies; 241158, 133, **\$1370.87**, City of Guymon, utilities; 240404, 134, **\$358.36**, Mastercard, travel; 241054, 135, **\$516.94**, Mayfield Paper Company, supplies; 240369, 136, **\$306.80**, Parkview Pharmacy Inc, medical; 241147, 137, **\$451.43**, PTCL, utilities; 241143, 138, **\$600.00**, S & S Services LLC, septic cleaning; 241228, 139, **\$1183.13**, Sysco Oklahoma, groceries; 241160, 140, **\$4720.93**, Tri County Electric Coop, utilities; 241227, 141, **\$1095.65**, US Foodservice Inc, groceries; 241068, 142, **\$300.00**, VIP Electrical & Security Inc, maintenance.

EXCISE EQUALIZATION: 240599, 2, **\$11732.48**, Airpro Heating & Cooling, air conditioner for jail.

Aye: Keeling, Sledge, Bickford. Nay: none.

Motion by Sledge, second by Bickford to approve blanket purchase orders for usage.

DISTRICT #2: 241286, Warren Cat, \$40,000.00; 241287, Ronnie Bellar, \$600.00.

HEALTH MILL LEVY: 241288, Capital One, \$200.00; 241289, Capital One, \$200.00; 241290, Capital One, \$200.00.

60% JAIL SALES TAX: 241291, Parkview Pharmacy Inc, \$700.00; 241292, Capital One, \$600.00; 241293, Capital One, \$600.00; 241294, Parkview Pharmacy Inc, \$700.00.

Aye: Keeling, Sledge, Bickford. Nay: none.

Motion by Sledge, second by Bickford to approve the minutes of the previous meeting as written. Aye: Keeling, Sledge, Bickford. Nay: none.

Christian gave a report on the Emergency Management Program.

There was no Transfer of Appropriations to be approved.

Tano Tovilla, VP of Operations and Provider Services, Sandra Montes, VP of Finance, Harold Robinson, Life Safety Specialist/Plant Ops of MHTC joined the meeting.

Motion by Sledge second by Bickford to approve the appointment of Collete Coffey as First Deputy for the Assessor. Aye: Bickford, Sledge, Keeling. Nay: none.

Motion by Bickford, second by Sledge to approve the following officer's reports and cash book summary for the month of August subject to audit: Matt Boley, Sheriff - \$2,440.69, Judyth Campbell, Assessor - \$607.00, 911 - \$1,092.53. Aye: Bickford, Sledge, Keeling. Nay: none.

Motion by Sledge, second by Bickford to approve the Treasurer's Monthly Fee Report in the amount of \$1,748.10. Aye: Bickford, Sledge, Keeling. Nay: none.

Motion by Bickford, second by Sledge to approve the claim to the state for reimbursement of salary for the Election Board in the amount of \$3,375.00. Aye: Bickford, Keeling, Sledge. Nay: none.

Motion by Sledge, second by Bickford to approve the Visual Inspection Revaluation program for the 2023-2024 budget in the amount of \$48,694.49 with a protest amount in the amount of \$11,361,721. Aye: Bickford, Sledge, Keeling. Nay: none.

Campbell was asking if one of her employees was ok to be paid while they took the Wide Area Surch Class at the Emergency Management Building due to it was to help the county. Commissioners didn't see a problem with that.

Hill said that the Fair Board would like to put a bylaw in place that says if a member misses 3 meetings they can be voted out. Commissioners responded that they need to go ask the District Attorney what he thinks and then bring it back to them.

Motion by Sledge, second by Bickford to approve **Resolution #64-23-24** for Disposing of a Kyocera FS 1920 Inventory #930219.06 was junked. Aye: Bickford, Sledge, Keeling. Nay: none.

Christian asked if she could move her part time person to full time. Motion by Sledge, second by Bickford to table the request to look at the finances. Aye: Bickford, Sledge, Keeling. Nay: none.

Motion by Bickford, second by Sledge to approve the following Utility Permits: **Resolution #65-23-24** for a Utility Permit with H & J Farms for a Water Line in the SE/4 of the SE/4 of Section 16-T4N-R17ECM to the SW/4 of the SW/4 of Section 15-T4N-R17ECM, **Resolution #66-23-24** for a Utility Permit with DCP Operating Company, LP for a Gas Line in the SE/4 of the SE/4 of Section 1-T5N-R13ECM to the SW/4 of the SW/4 of Section 6-T5N-R14ECM, **Resolution #67-23-24** for a Utility Permit with DCP Operating Company, LP for a Gas Line in the SE/4 of the SE/4 of Section 6-T5N-R14ECM to the SW/4 of the SW/4 of Section 5-T5N-R14ECM, **Resolution #68-23-24** for a Utility Permit with DCP Operating Company, LP for a Gas Line in the SE/4 of the SE/4 of Section 5-T5N-R14ECM to the SW/4 of the SW/4 of Section 4-T5N-R14ECM, **Resolution #69-23-24** for a Utility Permit with DCP Operating Company, LP for a Gas Line in the NE/4 of the NE/4 of Section 9-T5N-R13ECM to the NW/4 of the NW/4 of Section 10-T5N-R13ECM, **Resolution #70-23-24** for a Utility Permit with DCP Operating Company, LP for a Gas Line in the NE/4 of the NE/4 of Section 11-T5N-R13ECM to the SE/4 of the SE/4 of Section 2-T5N-R13ECM, **Resolution #71-23-24** for a Utility Permit with DCP Operating Company, LP for a Gas Line in the NE/4 of the NE/4 of Section 10-T5N-R13ECM to the NW/4 of the NW/4 of Section 11-T5N-R13ECM, **Resolution #72-23-24** for a Utility Permit with DCP Operating Company, LP for a Gas Line in the SE/4 of the SE/4 of Section 2-T5N-R13ECM to the SW/4 of the SW/4 of Section 1-T5N-R13ECM. All requirements of the permit must be met, and it shall be bored. Aye: Bickford, Sledge, Keeling. Nay: none.

Wadley reported that we are not in the criteria of a Burn Ban yet, so we do not need to put it on. It is getting very dry though, so they are expecting more fires from the highways.

Lovato requested the funds in the amount of \$1,330.84 to cover the cost of rebuilding a server as an emergency backup.

Motion by Sledge, second by Bickford to approve paying \$1,330.84 for an emergency backup server to paid out of the Hospital Sales Tax Fund to Anthony Lovato because he purchased it out of his own pocket. Aye: Bickford, Sledge, Keeling. Nay: none.

Robinson requested funds to repair the ER door and the admissions door in the amount of \$9,613.22 and for an air conditioning unit in the amount of \$9,995.00.

Motion by Sledge, second by Bickford to approve paying \$9,613.22 to Edelman Lyon for the ER and Admission doors to be replaced. Aye: Bickford, Sledge, Keeling. Nay: none.

Motion by Bickford, second by Sledge to approve paying \$9,995.00 to Air Pro for the air conditioner over the IT Department. Aye: Bickford, Sledge, Keeling. Nay: none.

Montes introduced Steve Smith as the new Controller at the Hospital.

Smith requested immediate funds from the .45 Sales Tax Fund, \$229,500 for ongoing payment of negotiated payment plans with critical vendors and \$229,500 for critical payroll shortfalls to be held by the Board Trustee Fund and provided to the hospital on an as needed basis by designated Board Finance Committee.

Motion by Sledge, second by Bickford to table the \$459,000 requested from the hospital until we can talk to the District Attorney. Aye: Bickford, Sledge, Keeling. Nay: none.

There was no Executive meeting required.

Buddy Leach, the District Attorney was not present.

There was no Charity Request to be approved.

Motion by Sledge, second by Bickford to adjourn. Aye: Bickford, Sledge, Keeling. Nay: none.

I, Wendy Johnson, the duly elected and qualified County Clerk in and for Texas County, Oklahoma, do certify the above is a true and complete statement of the proceedings of the Board of County Commissioners held in this office on September 1, 2023.

Wendy Johnson
Wendy Johnson, County Clerk

Ted Keeling
Ted Keeling, Chairman

Dolan Sledge
Dolan Sledge, Member

Levi Bickford
Levi Bickford, Member