

June 19, 2023

The regular meeting of the Board of Texas County Commissioners was called to order by Ted Keeling, Chairman. Dolan Sledge, Levi Bickford, members and Wendy Johnson, County Clerk were present. Tonde Christian, Emergency Manager, Aimee Midkiff, Treasurer, and Grant Wadley, Guymon Fire Chief were also present.

The agenda was filed on June 16, 2023, at 10:00 a.m. in compliance with the Open Meeting Act.

Keeling verified we were in compliance with the Open Meeting Act with all board members present.

Motion by Bickford, second by Sledge to approve the following claims and purchase orders for payment.

GENERAL: 234863, 2053, **\$484.98**, Amazon Capital Services Inc, Tyrone library; 234659, 2054, **\$1438.40**, Amazon Capital Services Inc, vasagle serving cart; 234953, 2055, **\$157.33**, City Of Guymon, utilities; 234900, 2056, **\$1083.47**, Cops Products LLC, uniform (Hunter Martinez); 234899, 2057, **\$1096.25**, Cops Products LLC, armor (Hunter Martinez); 234912, 2058, **\$538.20**, Guymon Overhead Door, arena door repair; 234911, 2059, **\$1023.00**, Guymon Overhead Door, arena door repair; 234783, 2060, **\$208.00**, Hilton Garden Inn Oklahoma City Midtown, abstract meeting; 234371, 2061, **\$2023.00**, The Hooker Advance, advertising; 234584, 2062, **\$640.00**, Midwest printing Company, orange binders; 234952, 2063, **\$785.95**, Oklahoma Emergency Management Association, admission; 233023, 2064, **\$10,666.66**, OSU Cooperative Service, June 2023 contractual; 234585, 2065, **\$745.99**, SPC Office Products, mid black mesh chair; 234932, 2066, **\$584.58**, SPC Office Products, 4" binders; 234816, 2067, **\$1887.61**, SPC Office Products, printers; 234833, 2068, **\$360.00**, Specialty Clinics of St. Anne PLLC, drug testing; 234938, 2069, **\$4649.94**, Texas County Election Board, pre-election expense claim; 234927, 2070, **\$1745.00**, US Postmaster, stamps; 234949, 2071, **\$356.20**, Walmart HWY 64, M & O Supplies; 233044, 2072, **\$680.00**, Western Plains Youth & Family Serv Inc, juvenile housing.

DISTRICT #1: 232326, 2080, **\$189.79**, Airgas Mid-South Inc, supplies; 234876, 2081, **\$54.64**, Bearing & Allied Supply Co Inc, babgy gage stick; 232656, 2082, **\$75.00**, Darrell Edwards, phone stipend.

DISTRICT #2: 234843, 2083, **\$328.50**, Amazon Capital Services Inc, wash fountain; 234902, 2084, **\$428.40**, Amazon Capital Services Inc, back rack; 231505, 2085, **\$345.00**, Circuit Engineering Dist #8, signs; 233239, 2086, **\$661.25**, Circuit Engineering Dist #8, sign; 234804, 2087, **\$1836.24**, L & J Auto Parts Inc, parts; 234931, 2088, **\$46.00**, Service Oklahoma, registration for 2023 f-150.

DISTRICT #3: 234141, 2089, **\$182.41**, Baber Supply Inc, parts & supplies; 234830, 2090, **\$40.00**, Bar H Pest Control, pest control spray; 232096, 2091, **\$50.99**, Catlett Automotive DBA

NAPA, parts; 233299, 2092, **\$75.00**, Rexford C Cline, phone stipend; 234883, 2093, **\$9.03**, Orlando Herrera, meal reimbursement; 234898, 2094, **\$800.00**, Network Management Group Inc, online hours 2 days; 234877, 2095, **\$1094.00**, Network Management Group Inc, sonic wall d3; 234431, 2096, **\$123.50**, Prairiefire Coffee Roasters, supplies; 233623, 2097, **\$20.33**, SPC Office Products, supplies; 234884, 298, **\$7.93**, Michael Tanquary, meal reimbursement; 234770, 2099, **\$2.46**, Texhoma Public Works Authority, utilities; 234429, 2100, **\$665.63**, Texhoma Supply LLC, parts; 234009, 2101, **\$193.95**, Texhoma Wheat Growers Inc, parts.

COUNTY CLERK LIEN FEE: 234566, 88, **\$178.00**, Holiday Inn & Suites lodging; 234658, 89, **\$19934.63**, SPC Office Products, printer.

EMERGENCY MANAGEMENT: 234874, 4, **\$49.06**, Amazon Capital Services Inc, netgeat case.

HEALTH MILL LEVY: 234235, 271, **\$65.00**, Bar H Pest Control, pest control; 234906, 272, **\$196.00**, Guymon Hotel & Suites (Best Western Plus) travel stay.

FREE FAIR BOARD: 234630, 268, **\$40.00**, Northwest Technology Center School District #1, building search training 1 & 2 (Seth Bartels); 234910, 269, **\$8331.42**, Texas County 911 Trust Authority, dispatch services.

40% SALES TAX: 234928, 22, **\$15,720.50**, Advanced Water Solutions LLC, sheriff's department; 234822, 23, **\$5559.68**, Memorial Hospital of Texas County, surgical air handler repairs; 234472, 24, **\$77,752.00**, Weis Fire & Safety Equipment Co Inc, fire truck.

60% JAIL SALES TAX: 234869, 845, **\$313.50**, A & D Pest & Lawn Spray Service LLC, spray weed killer; 234903, 846, **\$774.00**, Airpro Heating & Cooling, ice machine maintenance; 234069, 847, **\$1549.92**, Custom Comfort LLC, pleated air filters; 234531, 848, **\$397.88**, Golden Light Equipment Co, supplies & services; 234840, 849, **\$1415.00**, Golden Light Equipment CO, 3 pan open table; 234891, 850, **\$51.09**, Scissortail Communications LLC, long distances; 233069, 851, **\$79.98**, Turn Key Health Clinic LLC, services; 234909, 852, **\$6442.18**, Turn Key Health Clinic LLC, services; 233049, 853, **\$300.00**, VIP Electrical & Security Inc, maintenance retainer; 234901, 854, **\$41.36**, Vyve Broadband, Vyve business video.

COMMISSIONERS: 234609, 4, **\$6519.00**, Casco Industries Incorporated, parts for fire trucks.

ARPA: 234222, 13, **\$40,150.54**, Hamilton Medical Inc, clinical training.

Aye: Keeling, Sledge, Bickford. Nay: none.

Motion by Sledge, second by Bickford to approve blanket purchase orders for usage.

GENERAL: 234979, Master Cleaners & Laundry, \$250.00; 234983, Mathis Oil Co Inc, \$400.00.

DISTRICT #2: 234978, Warren Cat, \$3,000.00.

60% JAIL SALES TAX: 234982, Golden Light Equipment Co, \$450.00.

Aye: Keeling, Sledge, Bickford. Nay: none.

Motion by Sledge, second by Keeling to approve the minutes of the previous meeting as written. Aye: Keeling, Sledge. Nay: none. Bickford abstained due to being absent.

Christian reported that she got together with Justin Carnagey, and they decided they are going to start using Hyper – Reach for the emergency notification system for Texas County. Emergency Management is going to pay the fire year service at \$5,450 to start and it should be up and going in the next few weeks. She also responded to the Perryton Tornado to assist with whatever was needed.

Motion by Bickford, second by Sledge to approve the Monthly Appropriations for the month of June. Aye: Sledge, Keeling, Bickford. Nay: none.

Motion by Sledge, second by Bickford to approve the Transfer of Appropriations; General \$2,000.00 from 0001-2-5303-2005 maintenance and operations to 0001-2-5303-4110 capital outlay. Aye: Bickford, Sledge, Keeling. Nay: none.

Motion by Bickford, second by Sledge to approve the appointment of Frances Brock as Detention Deputy for the Sheriff. Aye: Sledge, Keeling, Bickford. Nay: none.

Motion by Sledge, second Bickford to approve the removal of Gina Long and replace with Becky Wilson as Requisitioning Officer for the Free Fair. Aye: Bickford, Sledge, Keeling. Nay: none.

Motion by Bickford, second by Sledge to approve the Fiscal Year 23/24 Agreement between Western Plains Youth & Family Services, Inc and Texas County for Services at the Northwest Oklahoma Regional Juvenile Detention Center. Aye: Bickford, Keeling, Sledge. Nay: none.

Judyth Campbell, Assessor joined the meeting.

Motion by Sledge, second by Bickford to approve the Certificate and Order to County Clerk and County Treasurer for Fiscal Year 23/24. Aye: Bickford, Sledge, Keeling. Nay: none.

Motion by Bickford, second by Sledge to approve **Resolution #193-22-23**.

Resolution #193-22-23

A RESOLUTION OF COMPLIANCE WITH THE OKLAHOMA OPEN RECORDS ACT AND ESTABLISHING FEES AND PROCEDURES IN ACCORDANCE WITH THAT ACT.

WHEREAS, THE Senate Bill 276 and the 2019 Senate Bill 0003 (Oklahoma Open Records Act) requires public bodies to keep and maintain certain records for public inspection and reproduction;

WHEREAS, the public body may establish fees under this act to recover the direct cost of document search and establish reasonable procedures which protect the integrity and organization of its record and to prevent excessive disruption of its essential functions;

NOW THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Texas County, the following fees and procedures shall apply;

1. Person(s) designated in the County Clerk's Office as authorized to release records of the public body for inspection, copying or mechanical reproduction shall be:
 - a. Wendy Johnson
 - b. Alisha Perez
 - c. Kelly Voorheis

At least one such person shall be available at all times to release records during the regular business hours of the public body, or to designate a time which shall be reasonably prompt, but not to excessively disrupt the essential functions of entity;

2. A document search shall be made at a time specified by the person(s) designated as authorized to release records. This shall be done promptly, but not to excessively disrupt the essential function of the entity.
3. Fees for the mechanical reproduction of records open for public inspection in accordance with the Open Records Act shall be as follows:
 1. Paper copies of records 8 ½" X 11" @ \$1.00 per page;
 2. Paper copies of records 8 ½" X 14" @ \$1.00 per page;
 3. Electronic Imaging .25¢ per image up to 3500 images and .15¢ over 3500 images;
4. Any and all other records available as per the Open Records Act shall be on a direct cost of time and material basis, not to exclude fees for document search.

BE IT FURTHER RESOLVED, that in order to protect the integrity and organization of the public body, any person requesting copies of reproduction of records of the public body shall do so in person, and fill out a request for information form to be provided by said public body specifying;

1. Date and time of request;
2. Name, address, and telephone number of a person making request;

3. Business or entity they represent;
4. Reason for request of information;
5. Records requested;
6. Form in which records are requested;
7. Total fees paid to public body for records provided;
8. Signature of person making request, declaring they have received the information.

The person making such a request shall provide adequate identification to substantiate the information provided on the request form.

The request form information form shall become part of a permanent record kept on file in the office of the County Clerk and

BE IT FURTHER RESOLVED, the fees and polices of Texas County in regard to the Open Records Act shall be posted in the office of the County Clerk.

ADOPTED, this 19th day of June, 2023 at a “regularly scheduled meeting” of the governing body in compliance with the Open Meeting Act 25 O.S 301 et. esq.

ss/Ted Keeling

Chairman, Board of County Commissioners

ATTEST: SEAL

ss/Wendy Johnson

County Clerk

Aye: Sledge, Keeling, Bickford. Nay: none.

Bill Ermann, CEO and Tano Tovilla, VP of Operations and Provider Services, Sandra Montes, VP of Finance, Ray Davis, Patient Care, Bea Resales of Memorial Hospital of Texas County joined the meeting.

Motion by Sledge, second by Bickford to approve the Treasurer’s Investment Policy for Fiscal Year 23/24 as required by the Oklahoma Statutes, Title 62 §348.1 through 348.3. This policy authorizes all forms of investment securities permitted under Oklahoma Law of Memorial Hospital of Texas County. Aye: Bickford, Sledge, Keeling. Nay: none.

Motion by Bickford, second by Sledge to approve **Resolution #194-22-23**.

RESOLUTION #194-22-23

**Reimbursements to Election General Fund
Personal Service Account**

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF TEXAS COUNTY, STATE OF OKLAHOMA:

THAT WHEREAS, based upon the IRS regulations, the State Auditor's Office recommends changes in certain compensation procedures as required by the Fair Labor Standards Act.

THAT WHEREAS, the change states all County Election Board staff who work extra hours or travel in connection with school, municipal, or special purpose districts; County Election Board Members who attend meetings in connection with federal, state, school, municipal, or special purpose districts or meetings for administrative purposes; or other election workers working part – time hours for any election may not be compensated as contract labor and are to be compensated as part of the regular monthly payroll process.

THAT WHEREAS, the Election Board Secretary shall bill the entity for whom an election was conducted for the amount of overtime, part – time compensation, travel, board meeting compensation, and employer's share of Social Security. Overtime compensation shall be claimed even if it is the county's policy to give compensatory time to county employees for overtime hours worked.

THAT WHEREAS, the Election Board secretary shall issue a voucher from the Special Depository Account in the amount of the overtime compensation, part -time compensation, travel, board meeting compensation, and employer's share of Social Security withholdings for Precinct Officials, Absentee Voting Board Members, and County Election Board Members, for deposit to the County Election Board General Fund account.

THAT WHEREAS, the Election Board Secretary also bills entities for whom an election is conducted for miscellaneous election supplies, such as postage, paper supplies, copy fees, etc.

THAT WHEREAS, the Election Board Secretary shall issue a voucher from the Special Depository Account in the amount of the miscellaneous reimbursement for the deposit to the County Election Board General Fund account.

AND WHEREAS, the terms of this resolution shall commence on July 1, 2023, and end on June 30, 2024, and shall be renewed annually by resolution on or before the 1st day of July.

NOW, THEREFORE, BE IT RESOLVED, that the Texas County Board of County Commissioners direct the County Treasurer to reimburse the County Election Board Personal Services, Part – time Help, Travel, or Maintenance & Operations General Fund Account pursuant to Title 62, Section 335, of the Oklahoma Statutes.

Dated this 19th day of June, 2023.

BOARD OF COUNTY COMMISSIONERS

It is further stated that neither the members of Board of County Commissioners, nor Aimee Midkiff, County Treasurer, owns any stock or is otherwise pecuniarily interested in any of said banks.

Done at Guymon, Oklahoma this 19th day of June, 2023.

By order of Board of County Commissioners of
Texas County, Oklahoma

ss/Ted Keeling, Chairman

ss/Dolan Sledge, Member

ss/Levi Bickford, Member

SEAL

ATTEST: ss/Wendy Johnson
County Clerk

Aye: Bickford, Sledge, Keeling. Nay: none.

Motion by Bickford, second by Sledge to approve **Resolution #196-22-23**. Disposing of Equipment.

RESOLUTION FOR DISPOSING OF EQUIPMENT

WHEREAS, in compliance with 19 O.S. §§ 339, & 421 thru 421.2, the Board of County Commissioners of Texas County, Oklahoma, are required and have power to make all orders respecting the property of the county, and to do and perform such other duties and acts as may be required by law and

WHEREAS, the Board of County Commissioners of Texas County, Oklahoma has under its management and control an item of equipment described as follows:

Tokheim Pump	#620420.02	\$558.00
Gasoline Pump	#620420.04	\$1,495.00
Tokheim Pump	#620420.08	\$2,485.00

AND, upon proper and careful consideration, find that the above equipment is obsolete and not economical to continue to use for county purposes.

THEREFORE, after due consideration and deeming it to be for the best interest of County, the Board of County Commissioners hereby orders the above described property

And that the title to the same be transferred by the Chairman of the Board of County Commissioners upon receipt of the above amount by the County Treasurer.

Passed and approved in open meeting this 19th day of June, 2023.

ATTEST: s/Wendy Johnson, County Clerk Texas County Oklahoma

SEAL Chairman, s/Ted Keeling

Member, s/Dolan Sledge

Member, s/Levi Bickford

Aye: Keeling, Sledge, Bickford. Nay: none.

Motion by Sledge, second by Bickford to approve the Oklahoma Economic Development Authority REAP Reimbursement Form for Quote for Costo Industries - \$6,494.00, Invoices for Wies Fire & Safety equipment - \$1,165.22, and Davenport Fire Equipment - \$10,780.00 for a total of \$18,439.22. Aye: Bickford, Sledge, Keeling. Nay: none.

Motion by Sledge, second by Bickford to approve **Resolution #197-22-23** for a Utility Permit with David Taylor for Electric Line in the SE/4 of Section 1-T2N-R16ECM to the NE/4 of Section 12-T2N-R16ECM. All requirements of the permit must be met, and it shall be bored. Aye: Bickford, Sledge, Keeling. Nay: none.

Wadley reported that we didn't need to put a Burn Ban in place. We are no longer in severe drought. We are under standby for the Cimarron River rising and they may need boat rescue. It is at stage 1 and could go to stage 2 fast. Went to Perryton to assist with the tornado victims' needs. We were put on alert for Beaver and Lavern tornado but were not called out.

Ermann reported they are actively recruiting for Internal Medicine (1), Family Medicine with OB (1), and Pediatric Physicians (1), plus Nurse Practitioners (2) as we build primary care access in the community. The opening of the Hooker Clinic will be in the next few weeks and District 1 has done a great job on the parking lot. On June 16, 2023, we received a communication that Dr. Bautista and Dr. Te have communicated inappropriate shredding occurring in facility and District Attorney has asked that shredding be discontinued. This accusation is false, and part of continued retaliatory behavior and hostile environment being experienced in the hospital since implementation of Commissioners requested and board approved cost reduction plan. A formal complaint of this ongoing retaliatory behavior was provided to the board of Trustees. The next board of Trustees Meeting is June 26, 2023, at 5:00 pm in classroom #2.

Buddy Leach, District Attorney joined the meeting.

Leach reported that Beaver County Bank was purchased by another company and a lot of the pastors have left the area, so they are going to quit paying for Dr. Calmes. They were paying \$1,600 per month. If we want to keep him it will cost us \$2,800.00 per month. I don't think it would be worth it because none of the entities will use him anymore. I will talk to him and see how he wants to work it cancel the contract. I will get it on the agenda to approve.

Matt Boley, Sheriff joined the meeting.

There was no need for Executive Session.

There was no Charity Request to be approved.

Adjourned.

I, Wendy Johnson, the duly elected and qualified County Clerk in and for Texas County, Oklahoma, do certify the above is a true and complete statement of the proceedings of the Board of County Commissioners held in this office on June 19, 2023.

Wendy Johnson
Wendy Johnson, County Clerk

Ted Keeling
Ted Keeling, Chairman

Dolan Sledge
Dolan Sledge, Member

Levi Bickford
Levi Bickford, Member

7