

June 20, 2016

The regular meeting of the Board of Texas County Commissioners was called to order by Jack Strain, Chairman. Richard Bryan and Ted Keeling, member and Wendy Johnson, County Clerk were present. April Coble with Guymon Daily Herald and Harold Tyson were also present.

The agenda was filed on June 17, 2016 at 10:00 a.m. in compliance with the Open Meeting Act.

Strain verified we were in compliance with the Open Meeting Act with all board members present.

Tyson gave update on the Emergency Management.

Grant Wadley and Mike Boring joined the meeting.

Motion by Keeling, second by Bryan to approve blanket purchase orders for usage.

DISTRICT #1: 165317, Seward County Waste Hauling MGT, \$1,000.00; 165321, Teddy P Keeling, \$500.00.

DISTRICT #2: 165323, Warren Cat, \$6,000.00.

DISTRICT #3: 165322, Network Management Group Inc., \$1,000.00.

HEALTH MILL LEVY: 165316, Walmart, \$200.00.

REVALUATION: 165320, Tulsa Marriott Southern Hills, \$1,500.00.

Aye: Keeling, Bryan, Strain. Nay: none.

Motion by Bryan, second by Keeling to approve the following claims and purchase orders for payment.

GENERAL: 163771, 2042, **\$478.50**, Matt Boley-Sheriff, juvenile transport; 165256, 2043, **\$75.00**, City Of Guymon, charity; 165179, 2044, **\$98.00**, Crown Plaza Hotel, lodging; 162814, 2045, **\$23.25**, Eastern Oklahoma Youth Services, juvenile housing; 164980, 2046, **\$75.00**, Benji Fuentes, phone stipend; 165253, 2047, **\$1,606.45**, Guymon Tire & Auto, tires; 164985, 2048, **\$75.00**, Eldon Len Halliburton, phone stipend; 164982, 2049, **\$75.00**, Stanley Harper, phone stipend; 164984, 2050, **\$75.00**, Ryan Hines, phone stipend; 164986, 2051, **\$75.00**, Charles Mark, phone stipend; 164509, 2052, **\$531.67**, Mastercard, ICAC training; 164732, 2053, **\$172.00**, Master Cleaners, uniforms & supplies; 165233, 2054, **\$1,638.70**, Mathis Oil Co. Inc., unleaded fuel; 164981, 2055, **\$75.00**, John Monk, phone stipend; 165240, 2056, **\$3,081.25**, Oklahoma Panhandle State University, firefighter 1; 165244, 2057, **\$170.00**, Performance Auto Repairs, recharge a/c; 164763, 2058, **\$4,000.00**, Rollnback LLC, hose reel; 165211, 2059, **\$1,160.00**, SPC Office Products, paper; 165205, 2060, **\$547.35**, SPC Office Products, supplies; 165181, 2061, **\$414.00**, Glenda L Williams Secretary Texas County Election Board, supplies; 164425, 2062, **\$2,671.76**, Texas Co Reg Juvenile Detention CTR, juvenile housing; 164983, 2063, **\$75.00**, Andrea Walters, phone stipend.

DISTRICT #1: 165229, 2062, **\$148.57**, Conney Safety Products LLC, supplies; 165206, 2263, **\$104.89**, Green Country Equipment LLC, breather; 164572, 2264, **\$789.24**, Hooker Hardware & Auto LLC, supplies & parts; 165008, 2265, **\$239.58**, Teddy P Keeling, travel; 165021, 2266, **\$129.43**, Miller Paper & Packaging Co., supplies; 163633, 2267, **\$135.00**, S&S Services LLC, maintenance; 165230, 2268, **\$683.20**, Seward County Waste Hauling MGT,

disposal charge; 161907, Seward County Waste Hauling MGT, roll off; 164575, 2270, **\$971.30**, Seward County Waste Hauling MGT, roll off; 165237, 2271, **\$180.00**, SPC Office Products, labor charge-clean copier; 165228, 2272, **\$80.00**, Woolly Bison Inn, room.

DISTRICT #2: 165126, 2273, **\$75.00**, Milton Brune, phone stipend; 164302, 2274, **\$216.00**, Virgil Brune, caliche; 163937, 2275, **\$308.65**, Class C Solutions Group, supplies; 164825, 2276, **\$4,575.00**, GM Construction HDD LLC, backhoe rental; 165172, 2277, **\$214.20**, Keating Tractor & Equipment Inc., parts; 164812, 2278, **\$641.40**, L&J Auto Parts Inc., parts; 165245, 2278, **\$533.28**, OPEH & W Health Plan, health premium; 164814, 2280, **\$207.02**, NAPA, parts; 165247, 2281, **\$30.17**, Sun Life Financial, disability premium; 164817, 2282, **\$782.49**, Unifirst Corporation, uniform cleaning.

DISTRICT #3: 161303, 2283, **\$75.00**, Clinton Ferguson, phone stipend; 165010, 2284, **\$7,685.24**, Guymon Tire & Auto, parts; 163493, 2285, **\$1,312.66**, Guymon Tire & Auto, supplies; 160430, 2286, **\$143.40**, MJV Metals Co., supplies; 164166, 2287, **\$86.35**, NAPA, parts; 161743, 2288, **\$51.32**, Southern Office Supply Inc., supplies; 163498, 2289, **\$151.31**, Texhoma Wheat Growers Inc., supplies; 165011, 2290, **\$2,608.53**, Warren Cat, supplies.

JUVENILE DETENTION: 164759, 379, **\$45.27**, Ameripride Linen & Apparel Services, janitorial.

SHERIFF FEE CASH ACCOUNT: 164989, 264, **\$75.00**, Read Barby, phone stipend; 164987, 265, **\$75.00**, Jason Colpetzer, phone stipend; 164990, 266, **\$75.00**, Monty Osborne, phone stipend; 164991, 267, **\$75.00**, Raul Rodriguez, phone stipend; 164988, 268, **\$75.00**, James Tanquary, phone stipend.

JUVENILE NUTRITION: 164051, 25, **\$449.80**, Mills Ideal Foods, groceries.

HEALTH MILL LEVY: 163928, 390, **\$55.00**, Bar H Pest Control, pest control; 164340, 391, **\$78.48**, Avenlee Gahagan, DOT visits & travel; 163966, 392, **\$91.56**, Avenlee Gahagan, travel; 164878, 393, **\$335.34**, Kayla N McCarter, travel; 165201, 394, **\$487.05**, Miller Paper & Packaging Co., copy paper; 165200, 395, **\$64.94**, Miller Paper & Packaging Co., copy paper; 165157, 396, **\$339.10**, Mustang Computers & Supplies, toner.

SALES TAX JAIL: 164992, 738, **\$75.00**, Waylon Kygar, phone stipend; 164114, 739, **\$168.29**, Mastercard, travel; 164978, 740, **\$15.13**, Vyve Broadband, services.

40% SALES TAX: 164368, 13, **\$104,618.20**, Hinchey Ford Inc., 4X4 crew cab.

Aye: Keeling, Bryan, Strain. Nay: none.

Motion by Bryan, second by Keeling to approve the minutes of the previous meeting as written. Aye: Keeling, Bryan, Strain. Nay: none.

Motion by Keeling, second by Bryan to approve the monthly appropriations for the month of June. Aye: Keeling, Bryan, Strain. Nay: none.

Motion by Bryan, second by Keeling to approve the Transfer of Appropriation General; \$3,300.00 from 0900-2999 maintenance and operations to 0900-4000 capital outlay, \$334.18 from 2200-1130 part time salaries to 2200-1110 personal services, \$387.36 from 2912-4000 capital outlay to 2912-2999 maintenance and operations, \$627.01 from 2909-4000 capital outlay to 2909-2999 maintenance and operations, \$5,378.37 from 1600-1130 part time salaries to 1600-1310 travel and 1600-2999 maintenance and operations. Aye: Keeling, Bryan, Strain. Nay: none.

Motion by Keeling, second by Bryan to accept the Certificate of Returns of Resale of Real Estate for Delinquent Tax. Aye: Keeling, Bryan, Strain. Nay: none.

Motion by Bryan, second by Keeling to approve Resolution #101-15-16;

RESOLUTION DESIGNATING COUNTY DEPOSITORY BANKS

RESOLUTION #101-15-16

State of Oklahoma)

) ss

County of Texas)

We, the undersigned Board of County Commissioners of the above named County and State, being in lawful session assembled in the office of the County Clerk at the County Seat on the date hereinafter inscribed, pursuant to laws now in effect relating to County Depositories, do hereby designate to laws now in effect relating to County Depositories, do hereby designate the following named Banks as County Depositories, to wit:

NAME OF BANK	ADDRESS
State Treasurer	Oklahoma City, Oklahoma
City National Bank & Trust Co.	Guymon, Oklahoma
Bank of the Panhandle	Guymon, Oklahoma
Anchor D Bank	Texhoma, Oklahoma
First National Bank	Hooker, Oklahoma

The Fire-proof File Cabinet in the County Treasurer's office is designated as a safe and secure receptacle for temporary safekeeping of all County and School Investments.

It is further provided that, regardless of the above designation, no deposit of public money shall ever be made in any or either of said Banks in excess of Federal Deposit Insurance currently effective, plus notice from the State Treasurer of Unit Collateral lawfully pledged, unless and until adequate securities are pledged in the manner provided by law.

It is further stated that neither the members of the Board of County Commissioners, nor Lavena Chastine, County Treasurer, owns any stock or is otherwise pecuniarily interested in any of said banks.

Done at Guymon, Oklahoma, this 20th day of June 2016.

By order of the Board of County Commissioners of
Texas County, Oklahoma.

s/ Jack Strain

Chairman

s/ Richard Bryan

Member

s/ Ted Keeling

Member

ATTEST: s/ Wendy Johnson

County Clerk

Aye: Keeling, Bryan, Strain. Nay: none.

Motion by Keeling, second by Bryan to approve Resolution #98-15-16;

**BOARD OF COUNTY COMMISSIONERS
TEXAS COUNTY, OKLAHOMA
RESOLUTION #98-15-16**

A RESOLUTION AUTHORIZING THE COUNTY TREASURER OF TEXAS COUNTY TO INVEST COUNTY FUNDS IN HER CUSTODY AND DIRECTING THAT THE INTEREST BE PLACED IN THE COUNTY FUND FROM WHICH IT WAS DERIVED.

The Board of County Commissioners of Texas County, Oklahoma, in session June 20, 2016, hereby unanimously request Lavena Chastine, the County Treasurer, to invest the surplus funds and Land Money acquired by sale of land designated as the County Poor Farm, as authorized by 62 O.S. 348.1 until needed, in one of the investment programs set out in 62 O.S. 348.1: and that the Principal be reinvested for a period of time to be determined by the Treasurer.

The interest should be placed to the credit of the Fund from which it was derived.

DATED AND PASSED this 20TH day of JUNE, 2016.

BOARD OF COUNTY COMMISSIONERS

TEXAS COUNTY, OKLAHOMA

s/ Jack Strain

Chairman

s/ Richard Bryan

Member

s/ Ted Keeling

Member

ATTEST:

s/ Wendy Johnson

County Clerk

Aye: Keeling, Bryan, Strain. Nay: none.

Motion by Bryan, second by Keeling to approve Resolution #99-15-16;

RESOLUTION #99-15-16

Reimbursements to Election General Fund

Personal Service Account

WHEREAS, the Statutes of the State of Oklahoma (O.S. 1991) Title 62 § 335 provide for the reimbursement of funds expended by the County Election Board in conducting elections for other entities, and

WHEREAS, a portion of funds received from these other entities will pay for personal services performed by election personnel need to be credited directly to the Election Board General Fund account, and

WHEREAS, a portion of these funds also need to be credited to the appropriate General Fund benefits account for the matching social security, medicare, et al,

THEREFORE, be it resolved that these funds be deposited directly to the appropriate fund and accounts with SA&I Form #313 (1999).

The authority granted herein shall be for the fiscal year of 2015/2016.

PASSED AND APPROVED this 20th day of June, 2016.

BOARD OF COUNTY COMMISSIONERS
TEXAS COUNTY, OKLAHOMA

s/ Jack Strain

Chairman

ATTEST:

s/ Wendy Johnson

County Clerk

Aye: Keeling, Bryan, Strain. Nay: none.

Motion by Keeling, second by Bryan to approve Resolution #100-15-16;

RESOLUTION #100-15-16

A RESOLUTION OF COMPLIANCE WITH THE OKLAHOMA OPEN RECORDS ACT AND ESTABLISHING FEES AND PROCEDURES IN ACCORDANCE WITH THAT ACT.

WHEREAS, THE 1985 Senate Bill 276 (Oklahoma Open Records Act) requires public bodies to keep and maintain certain records for public inspection and reproduction;

WHEREAS, the public body may establish fees under this act to recover the direct cost of document search and establish reasonable procedures which protect the integrity and organization of its record and to prevent excessive disruption of its essential functions;

NOW THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Texas County, the following fees and procedures shall apply;

1. Person (s) designated in the County Clerk's Office as authorized to release records of the public body for inspection, copying or mechanical reproduction shall be:
 - a. Wendy Johnson
 - b. Debbie Tyson
 - c. Kelly Voorheis

At least one such person shall be available at all times to release records during the regular business hours of the public body, or to designate a time which shall be reasonably prompt, but not to excessively disrupt the essential functions of the entity;

2. A document search shall be made at a time specified by the person (s) designated as authorized to release records. This shall be done promptly, but not to excessively disrupt the essential function of the entity.
3. Fees for the mechanical reproduction of records open for public inspection in accordance with the Open Records Act shall be as follows:

1. Paper copies of records 8 1/2" X 11" @ \$1.00 per page;
2. Paper copies of records 8 1/2" X 14" @ \$1.00 per page;

4. Any and all other records available as per the Open Records Act shall be on a direct cost of time and material basis, not to exclude fees for document search.

BE IT FURTHER RESOLVED, that in order to protect the integrity and organization of the public body, any person requesting copies or reproduction of records of the public body shall do so in person, and shall fill out a request for information form to be provided by said public body specifying;

1. Date and time request;
2. Name, address and telephone number of person making request;
3. Business or entity they represent;
4. Reason for request of information;
5. Records requested;
6. Form in which records are requested;

7. Total fees paid to public body for records provided;
8. Signature of person making request, declaring they have received the information.

The person making such request shall provide adequate identification to substantiate the information provided on the request form.

The request form information form shall become part of a permanent record kept on file in the office of the County Clerk and

BE IT FURTHER RESOLVED, the fees and policies of Texas County in regard to the Open Records Act shall be posted in the office of the County Clerk.

ADOPTED this 20th day of June, 2016 at a ðregularly scheduled meetingö of the governing body in compliance with the Open Meeting Act 25 O.S. 301 et.esq.

s/ Jack Strain

Chairman, Board of County Commissioners

ATTEST:

s/ Wendy Johnson

County Clerk

Aye: Keeling, Bryan, Strain. Nay: none.

Motion by Bryan, second by Keeling to approve the fiscal year 16/17 renewal quote of the ACCO-SIG and accept option #1. Aye: Keeling, Bryan, Strain. Nay: none.

Motion by Keeling, second by Bryan to take no action on the vacation accrual changes for Marit Edwards due to it was not needing the approval of the County Commissioners. Aye: Keeling, Bryan, Strain. Nay: none.

Motion by Keeling, second by Bryan to approve the fiscal year 16/17 agreement between Advanced Water Solutions, LLC and Texas County Health Department for drinking water station as approved by the District Attorney's office. Aye: Keeling, Bryan, Strain. Nay: none.

Motion by Bryan, second by Keeling to approve the fiscal year 16/17 agreement between Janet Hoss, BAR H Pest Control and Texas County Health Department for pesticide spraying as approved by the District Attorney's office. Aye: Keeling, Bryan, Strain. Nay: none.

Motion by Keeling, second by Bryan to approve the fiscal year 16/17 agreement between Paul Ferguson and Russell Ferguson and Texas County Health Department for janitorial services as approved by the District Attorney's office. Aye: Keeling, Bryan, Strain. Nay: none.

Motion by Bryan, second by Keeling to approve the fiscal year 16/17 agreement between Panhandle Telecommunication Systems, Inc. and Texas County Health Department for maintenance on the telephone system as approved by the District Attorney's office. Aye: Keeling, Bryan, Strain. Nay: none.

Motion by Bryan, second by Keeling to take no action on the following items: Memorial Hospital of Texas County financial assistance, resolution requesting the calling of a special sales tax, leasing the hospital and any sub-leasing. Aye: Keeling, Bryan, Strain. Nay: none.

Motion by Bryan, second by Keeling to approve the appointment of Carlton Robertson and Kevin Chadick as Detention Deputies and Jorge Minoz as Part Time Detention Deputy for Matt Boley, Sheriff. Aye: Keeling, Bryan, Strain. Nay: none.

There were no charity request to be approved.

Adjourn.

I, Wendy Johnson, the duly appointed and qualified County Clerk in and for Texas County, Oklahoma, do certify the above is a true and complete statement of the proceedings of the Board of County Commissioners held in the office on June 13, 2016.

s/ Wendy Johnson

Wendy Johnson, County Clerk

s/ Jack Strain

Jack Strain, Chairman

s/ Richard Bryan

Richard Bryan, Member

s/ Ted Keeling

Ted Keeling, Member

