

January 18, 2016

The regular meeting of the Board of Texas County Commissioners was called to order by Jack Strain, Chairman. Ted Keeling, Richard Bryan, members and Wendy Johnson, County Clerk were present. Harold Tyson was also present.

Tyson gave update on Emergency Management Program.

The agenda was filed January 15, 2016 at 10:00 a.m. in compliance with the Open Meeting Act.

Strain verified we were in compliance with the Open Meeting Act with all board members present.

Motion by Keeling, second by Bryan to approve blanket purchase orders for usage.

DISTRICT #1: 163272, Airgas Mid South Inc., \$400.00; 163271, Ameripride Linen & Apparel Services, \$800.00; 163270, Doris Davis Gravel Pit, \$1,200.00; 163269, Doris Davis Gravel Pit, \$600.00; 163268, Hooker Hardware & Auto LLC, \$400.00; 163267, Hooker Hardware & Auto LLC, \$1,200.00; 163265, Miller Paper & Packaging Co., \$300.00; 163264, Prairiefire Coffee Roasters, \$150.00; 163263, Warren Cat, \$1,000.00.

DISTRICT #2: 163275, Hampton Inn & Suites, \$400.00; 163274, High Plains Clinic, \$2,500.00; 163273, Holiday Inn Express & Suites, \$500.00.

DISTRICT #3: 163262, Saddleback Inn, \$200.00.

HEALTH MILL LEVY: 163276, SPC Office Products, \$200.00; 163277, SPC Office Products, \$200.00; 163278, SPC Office Products, \$200.00.

Aye: Keeling, Bryan, Strain. Nay: none.

Motion by Bryan, second by Keeling to approve the following claims and purchase orders for payment.

GENERAL: 163189, 1128, **\$35.70**, Ameripride Linen & Apparel Services, supplies; 161995, 1129, **\$680.83**, Matt Boley TX County Sheriff, juvenile transport; 161765, 1130, **\$510.60**, Matt Boley TX County Sheriff, juvenile transport; 163186, 1131, **\$23.25**, CLC Enterprise LLC, supplies; 162849, 1132, **\$75.00**, Benji Fuentes, phone stipend; 163235, 1133, **\$250.00**, G&G Electronics, parts; 163236, 1134, **\$70.93**, Guymon Daily Herald, publication; 162854, 1135, **\$75.00**, Eldon Len Halliburton, phone stipend; 162851, 1136, **\$75.00**, Stanley Harper, phone stipend; 162853, 1137, **\$75.00**, Ryan Hines, phone stipend; 163105, 1138, **\$123.20**, The Hooker Advance, publication; 162855, 1139, **\$75.00**, Charles Mark, phone stipend; 162476, 1140, **\$192.00**, Master Cleaners, uniforms & supplies; 162828, 1141, **\$52.73**, Mathis Oil Co Inc., fuel & maintenance; 163193, 1142, **\$186.92**, Mayfield Paper Company, mobile file; 162850, 1143, **\$75.00**, John Monk, phone stipend; 163238, 1144, **\$545.03**, Neofunds by Neopost, postage for meter; 163192, 1145, **\$375.00**, Oklahoma State University, travel; 162382, 1146, **\$1,178.12**, Otis Elevator Company, maintenance; 162389, 1147, **\$500.00**, PC Hut, maintenance; 162719, 1148, **\$50.00**, PC Hut, contract payment; 163187, 1149, **\$17.82**, Scissortail Communications LLC, long distance; 160278, 1150, **\$125.00**, Southern Office Supply, service contract; 161989, 1151, **\$72.84**, SPC Office Products, supplies; 162495, 1152, **\$1,790.96**, Texas Co Reg Juvenile Detention CTR, juvenile housing; 162475, 1153, **\$122.94**,

Tractor Supply Credit Plan, supplies; 163224, 1154, **\$100.00**, Tri-County Electric Coop, charity; 163223, 1155, **\$75.00**, Tri-County Electric Coop, charity; 162852, 1156, **\$75.00**, Andrea Walters, phone stipend; 163225, 1157, **\$100.00**, West Texas Gas Inc., charity.

DISTRICT #1: 161902, 1240, **\$365.00**, The Compliance Resource Group Inc., drug test; 162862, 1241, **\$125.99**, L&J Auto Parts Inc., supplies; 163246, 1242, **\$29.42**, Neofunds By Neopost, postage.

DISTRICT #2: 162628, 1243, **\$181.96**, B&B Sales Co., supplies; 162881, 1244, **\$75.00**, phone stipend; 162646, 1245, **\$207.00**, Virgil Brune, caliche; 162876, 1246, **\$30.90**, City of Guymon, utilities; 162631, 1247, **\$414.31**, Class C Solutions Group, supplies; 161609, 1248, **\$387.93**, Class C Solutions Group, supplies; 161613, 1249, **\$390.00**, The Compliance Resource Group Inc., drug screening; 162889, 1250, **\$317.34**, Guymon Heating & Air LLC, supplies; 162634, 1251, **\$81.83**, Guymon Standard Supply Inc., supplies; 163237, 1252, **\$29.42**, Neofunds by Neopost, postage for meter; 162880, 1253, **\$7.96**, Scissortail Communications LLC, long distance; 162896, 1254, **\$528.85**, Warren Cat, labor; 162903, 1255, **\$1,641.70**, Warren Cat, supplies; 162647, 1256, **\$1,598.66**, Warren Cat, parts; 163013, 1257, **\$885.05**, Warren Cat, labor; 161622, 1258, **\$225.48**, Westair Praxair Distribution Inc., supplies; 161629, 1259, **\$617.35**, Yellowhouse Machinery Co., parts & repairs.

DISTRICT #3: 163181, 1260, **\$35.00**, Bar H Pest Control, pest control; 160654, 1261, **\$44.70**, Bearing & Allied Supply Co. Inc., supplies; 161732, 1262, **\$1,212.47**, Bruckner Truck Sales Inc., parts & supplies; 160531, 1263, **\$260.00**, The Compliance Resource Group Inc., drug test; 161297, 1264, **\$75.00**, Clinton Ferguson, phone stipend; 160038, 1265, **\$19.07**, Hinchey Ford Inc., parts & supplies; 162906, 1266, **\$55.15**, Miller Paper & Packaging Co., supplies; 163245, 1267, **\$29.42**, Neofunds By Neopost, postage for meter; 162866, 1268, **\$514.35**, Prairiefire Coffee Roasters, supplies; 163121, 1269, **\$250.51**, PTCI, phone service; 163122, 1270, **\$7.61**, Scissortail Communications LLC, long distance; 162908, 1271, **\$352.40**, Seward County Waste Hauling MGT, roll off; 163123, 1272, **\$31.90**, Texhoma Public Works Authority, water; 161749, 1273, **\$77.35**, Texhoma Wheat Growers Inc., parts & supplies; 163125, 1274, **\$1,083.58**, Tri-County Electric Coop Inc., all accounts.

JUVENILE DETENTION: 162301, 217, **\$44.60**, Ameripride Linen & Apparel Services, janitorial.

COUNTY CLERK LIEN FEE: 162963, 47, **\$343.50**, Weber Refrigeration & Heating, cleaning of the ice machine; 163183, 48, **\$100.09**, Wirtz Lumber & Supply, supplies.

LEPC: 162624, 14, **\$105.38**, SPC Office Products, supplies.

SHERIFF GRANT RESERVE: 141861, 6, **\$9,425.00**, Fire Alarm Specialist Inc., lease payment.

SHERIFF FEE CASH ACCOUNT: 162836, 153, **\$446.97**, Arrowhead Forensics, supplies; 162858, 154, **\$75.00**, Read Barby, phone stipend; 162856, 155, **\$75.00**, Jason Colpetzer, phone stipend; 162157, 156, **\$250.00**, Guymon Paint & Body LLC, supplies; 162859, 157, **\$75.00**, Monty Osborne, phone stipend; 162860, 158, **\$75.00**, Raul Rodriguez, phone stipend; 161943, 159, **\$1,042.15**, Special OPS Uniforms, supplies; 162857, 160, **\$75.00**, James Tanquary, phone stipend.

HEALTH MILL LEVY: 162871, 222, **\$152.83**, Alko Enterprises Inc., supplies; 161415, 223, **\$45.00**, Elsevier LTD, registration fee; 163222, 224, **\$61.92**, Guymon Clinic Pharmacy LLC, supplies; 162958, 225, **\$1,342.45**, Mustang Computers & Supplies; supplies; 162713, 226, **\$49.93**, SPC Office Products, supplies.

SALES TAX JAIL: 162759, 417, **\$255.00**, American Fire Sprinkler Corp., inspection of fire sprinkler; 162468, 418, **\$124.13**, Mastercard, travel; 162993, 419, **\$45.90**, Prairiefire Coffee Roasters, coffee; 162001, 420, **\$619.50**, S&S Services LLC, maintenance; 162847, 421, **\$15.13**, Vyve Broadband, services.

Pursuant to Title 19 §444, the following is a list of County Officers' and employees' gross salaries as reported on their W-2 for 2014. Salaries marked with an * are for less than one year.

COUNTY GENERAL: Rick Caddell, **\$38,155.36**; John Monk, **\$48,487.20**; Darla Summers, **\$35,970.84**; Chris Hatch, **\$31,883.52**; Sharon Watson, **\$31,479.76**; *Margo Padilla, **\$2,351.25**; Lavena Chastine, **\$62,033.04**; Jack Strain, **\$57,233.04**; Ted Keeling, **\$57,233.04**; Richard Bryan, **\$57,233.04**; Marcia Hollingshead, **\$14,308.26**; Peggy Padilla, **\$35,114.28**; Debbie Tyson, **\$35,970.84**; Carol McMurry, **\$35,114.28**; Wendy Johnson, **\$51,917.49**; Janna Bennett, **\$32,547.72**; Cathy Byers, **\$32,547.72**; Karen McGrew, **\$31,826.58**; Deidre Sommers, **\$31,277.88**; Willie Wilkinson, **\$34,094.87**; Renee Ellis, **\$62,033.04**; Chris Shade, **\$35,114.28**; Dianna Merrill, **\$35,970.84**; Virginia Baltazar, **\$34,505.64**; Sharon Uhrick, **\$30,734.96**; *Amber Krueger, **\$40.00**; *Tonde Towsley, **\$1,989.01**; Maribel Esquivel Cerda, **\$28,291.82**; Harold Tyson, **\$37,754.28**; Rocky Richardson, **\$37,984.44**; *Eva Mussman, **\$6,433.56**; Jimmie Miller, **\$37,588.56**; Gary Davison, **\$650.00**; Charles Butler, **\$650.00**; Joe Mayer, **\$600.00**; Dwight Brooks, **\$34,039.08**; *Susan Seymour, **\$1,175.00**; Glenda Williams, **\$22,667.64**; Deborah Patterson, **\$28,020.36**; Karyn Lively, **\$28,020.36**; Tamy Lancaster, **\$19,917.64**; *Rhonda Critser, **\$3,436.00**; *Erin Lucero, **\$2,067.50**; *Wayland Wehmeier, **\$27.00**; Billie Ballard, **\$35,114.28**; Eldon Halliburton, **\$46,776.48**; Alisha Perez, **\$4,670.06**; Makayla Bledsoe, **\$52.50**; Lacey Ortiz, **\$3,399.75**; Benji Fuentes, **\$46,581.96**; Machell Harkins, **\$1,470.56**; Ryan Hines, **\$45,954.96**; Charles Mark, **\$45,345.72**; Kelly Voorheis, **\$35,203.20**; *Mary Barber, **\$7,557.50**; *Annette Betterton, **\$1,440.00**; *Jami Koehn, **\$821.25**; *Karen Schneweis, **\$660.00**; Matthew Boley, **\$53,834.32**; Judyth Campbell, **\$63,233.04**; Stanley Harper, **\$45,630.96**; Deborah Kneeland, **\$24,161.76**; Sierra Martinez, **\$1,412.64**; Andrea Walters, **\$45,954.96**; Isabel Ochoa, **\$10,262.50**; Aimee Midkiff, **\$14,010.18**.

COUNTY HIGHWAY: Daniel Cappellucci, **\$48,097.92**; Efrain Castaneda, **\$37,588.56**; Lucretia Spry, **\$37,588.56**; Sherri Cribbs, **\$34,800.00**; *Kyle Bingham, **\$6,712.88**; Angie Pool, **\$37,588.56**; Justin Daugherty, **\$37,588.56**; Edwards Dillon, **\$37,588.56**; Jacob Gilkey, **\$36,388.56**; Jerry Gum, **\$37,588.56**; Loren Gribble, **\$24,259.04**; Rodney Hamm, **\$39,388.56**; Eldon Headrick, **\$36,388.56**; Garret Hill, **\$37,588.56**; Mark Hill, **\$37,588.56**; Michael Lundgrin, **\$37,588.56**; Lynn Mason, **\$37,588.56**; John Marble, **\$37,588.56**; Brad Powell, **\$37,588.56**; Milton Brune, **\$48,097.92**; Arris Anderson, **\$37,588.56**; James Crelly, **\$37,588.56**; Randal Deckelman, **\$36,620.98**; Louis Deherrera, **\$37,588.56**; Marit Edwards, **\$37,295.39**; Meryl Edwards, **\$26,326.74**; Marshall Haught, **\$37,588.56**; Michael McCarney, **\$37,588.56**; Roy Rice, **\$37,588.56**; Ramiro Rosalez, **\$37,588.56**; Leroy Sandoval, **\$37,588.56**; Manuel Sandoval, **\$37,588.56**; Chance Serna, **\$37,588.56**; Sonny Serna, **\$37,588.56**; Kelsey Shrout, **\$37,588.56**; William Smith, **\$37,588.56**; Kelly Spirlock, **\$10,424.88**; Zane Snook, **\$36,388.56**; Phillip

Caudell, **\$37,588.56**; Terry Sinning, **\$37,588.56**; Levi Bickford, **\$37,588.56**; David Burrow, **\$37,588.56**; Butch Dickson, **\$37,588.56**; Tom Eggleston, **\$37,588.56**; Clinton Ferguson, **\$48,097.92**; Cla Hammers, **\$37,588.56**; Orlando Herrera, **\$37,588.56**; Tommie Johnson, **\$37,588.56**; Ray Loosemore, **\$37,588.56**; Joe Pate, **\$37,588.56**; Steve Ross, **\$37,081.48**; Dustin Hale, **\$37,588.56**; *Ervin Brune, **\$10,800.00**; Jeff Tanquary, **\$37,588.56**; Neil Ferguson, **\$37,588.56**; Kelly Fisk, **\$37,588.56**; Darrell Edwards, **\$37,588.56**; Anthony Baker, **\$37,588.56**; Michael Tanquary, **\$37,588.56**; Ronnie Bellar, **\$37,588.56**; *Tyler Ferguson, **\$4,900.00**; *Gorey Waugh, **\$1,500.00**; *Terry Winters, **\$10,250.00**; Garrett Bynum, **\$20,070.79**; Dolan Sledge, **\$18,794.28**; Jack Ralstin, **\$36,988.56**; David Johnson, **\$17,326.30**; Tye Ellis, **\$6,619.56**; Jasper Mussman, **\$34,245.78**.

JUVENILE DETENTION: Vickie Reimer, **\$30,011.76**; Jerry Davis, **\$30,501.12**; Lynn Ellison, **\$26,327.76**; Andrew Ruiz, **\$24,912.00**; Rebecca Nelson, **\$18,600.00**; *Steve Hedrick, **\$3,646.00**; *Liz Taylor, **\$12,868.00**; Kesha James, **\$37,982.16**; *Loni Minter, **\$2,564.00**; *Lawrence Williams, **\$13,996.00**; *Crystal Noll, **\$9,802.00**; *Jesse Condren, **\$960.00**; *Dana Kralicek, **\$6,252.00**; *Jessie Oliver, **\$1,612.00**; *Timothy Zink, **\$6,436.00**; *Haleigh Gardner, **\$1,536.00**; *Sabrina Taylor, **\$4,648.00**.

SHERIFF: Jason Colpetzer, **\$45,630.96**; Jim Tanquary, **\$45,630.96**; Read Barby, **\$45,708.96**; Kay Barrett, **\$34,171.30**; Waylon Kyger, **\$36,372.24**; Cathy Valdez, **\$34,962.24**; Andrea Hamilton, **\$34,783.38**; *Jimmy Acevedo, **\$9,968.04**; Scott Conradi, **\$34,843.00**; Ima Romesburg, **\$34,962.24**; Darla Burrow, **\$31,155.36**; Kenneth Darnell, **\$31,155.36**; Terry Hendrix, **\$23,069.68**; *J.D. Beckley, **\$12,423.87**; *Jonathan McFadden, **\$34,604.52**; Wesley Bankston, **\$28,935.94**; *Perry Heckle, **\$4,070.13**; Kevin Chadick, **\$31,436.04**; *Jeremiah Brian, **\$5,240.32**; *Matthew Capshaw Jr, **\$112.42**; Rebecca Hilliard, **\$11,443.75**; Weston Meardon, **\$12,898.35**; *Billy Sinclair, **\$31,286.04**; Ana Aguilar, **\$28,494.34**; *Ricky Backstrom, **\$748.62**; Jason Wilson, **\$31,336.04**; Kirstie Petree, **\$2,983.03**; Nancy Melendez, **\$31,436.04**; Janet Apsley, **\$32,400.00**; Jalonda Layton, **\$35,114.28**; *Jennifer Barthel, **\$12,003.40**; *Guerrero Garcia, **\$4,532.58**; Tayler Henderson, **\$12,841.58**; Ann M Mcfadden, **\$34,604.52**; Raul Rodriguez, **\$7,410.08**; Luis Espinosa, **\$1,600.31**; Meko Roberts, **\$10,120.36**; Laura Trehal, **\$8,291.55**; Andrea Hamilton, **\$34,783.38**; Lea Nelson, **\$26,314.93**; Monty Osborne, **\$22,278.24**; Cody Gore, **\$1,159.97**; Ian Licea, **\$2,741.52**; Eva Meza, **\$17,060.89**; Adrian Herrera, **\$16,907.59**.

COURT FUND: Rebecca Brittain, **\$31,277.88**; Cheryl Brune, **\$32,547.72**; Noemi Palacios, **\$31,457.34**; Martha Aviles, **\$32,512.28**; Sherry Ratliff, **\$31,277.88**; *Leslie Parkhurst, **\$100.00**;

The following travel has not been previously advertised.

Ted Keeling, **\$7,200.00**; Richard Bryan, **\$7,200.00**; Jack Strain, **\$7,200.00**; Rick Caddell, **\$7,200.00**; Marcia Hollingshead, **\$1,200.00**; Renee Ellis, **\$4,800.00**; Lavena Chastine, **\$4,800.00**; Gary Davison, **\$364.00**; Charles Butler, **\$305.76**; Joe Mayer, **\$107.52**, Matt Boley, **\$1,800.00**; Wendy Johnson, **\$3,600.00**; Judyth Campbell, **\$6,000.00**.

COMMISSIONER GRANT: 163129, 7, **\$3,600.00**, RM Construction, labor.

Aye: Keeling, Bryan, Strain. Nay: none.

Motion by Bryan, second by Keeling to approve the minutes of the previous meeting as

written. Aye: Keeling, Bryan, Strain. Nay: none.

Motion by Keeling, second by Bryan to approve the monthly appropriations for the month of January. Aye: Keeling, Bryan, Strain. Nay: none.

Motion by Keeling, second by Strain to approve the Sheriff's Report for Board of County Prisoners for the month of December consisting of 1,628 man day. Aye: Keeling, Strain, Bryan. Nay: none.

Motion by Keeling, second by Bryan to approve Resolution #57-15-16 revised Employee Personnel Policy Handbook of Texas County.

RESOLUTION

#57-15-16

Texas County has determined there exists a need for an Employee Personnel Policy Handbook which is uniformly applied to all employees of Texas County, and

WHEREAS the elected officials of Texas County have determined that an Employee Personnel Policy Handbook will significantly improve communications between the County and its employees, and

WHEREAS the elected officials of Texas County have determined that a written Employee Personnel Policy Handbook promotes fairness in employment and assists in the prevention of discrimination in employment of any nature.

WHEREAS the County Commissioners have previously adopted and implemented a written Employee Policy Handbook; having now reviewed updates and modifications to the same with the elected officials of Texas County; having received the approval of a majority of the elected officials of Texas County of proposed updates and modifications; and being wholly satisfied that such updates and revisions are in furtherance of the objectives of said Handbook and in the best interest of Texas County and its employees;

NOW, THEREFORE, BE IT RESOLVED that pursuant to Okla. Stat. Ann. tit. 19, Section 339, Texas County, by a unanimous vote of the County Commissioners, hereby adopts the 2015 revised "Employee Personnel Policy Handbook of Texas County."

Dated this 18th day of January, 2016.

Board of County Commissioners of Texas County:

s/ Jack Strain

s/ Richard Bryan

s/ Ted Keeling

ATTEST: s/ Wendy Johnson

County Clerk

Aye: Keeling, Bryan, Strain. Nay: none.

Motion by Bryan, second by Keeling to approve the Utility Permit #58-15-16 with PTCI in the SW/4 of the NW/4 of Section 4-T3N-R16ECM to the SE/4 of the NE/4 of Section 5-T3N-R16ECM. All requirements of the permit must be met and it shall be trenched. Aye: Keeling, Bryan, Strain. Nay: none.

There was one charity request to be approved.

Adjourn.

I, Wendy Johnson, the duly appointed and qualified County Clerk in and for Texas County, Oklahoma, do certify the above is a true and complete statement of the proceedings of the Board of County Commissioners held in the office on January 18, 2016.

s/ Wendy Johnson

Wendy Johnson, County Clerk

s/ Jack Strain

Jack Strain, Chairman

s/ Richard Bryan

Richard Bryan, Member

s/ Ted Keeling

Ted Keeling, Member